



CHINO VALLEY
UNIFIED SCHOOL DISTRICT

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

BOARD OF EDUCATION AGENDA

May 7, 2020

BOARD OF EDUCATION

Joe Schaffer, President
Christina Gagnier, Vice President
Irene Hernandez-Blair, Clerk Andrew
Cruz, Member
James Na, Member

Audrey Ing, Student Representative

SUPERINTENDENT

Norm Enfield, Ed.D.

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
5130 Riverside Drive, Chino, CA 91710
5:30 p.m. - Closed Session • 6:00 p.m. - Regular Meeting
May 7, 2020

AGENDA

- The public is invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are requested to complete and submit to the Administrative Secretary, Board of Education, a "Request to Speak" form available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability.
- Agenda documents that have been distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 5130 Riverside Drive, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

PUBLIC ADVISORY

The Chino Valley Unified School District Board of Education wishes to provide continuity of government and communication during the current pandemic. Pursuant to the March 17, 2020, Executive Order N-29-20 issued by Governor Newsom, the Board of Education strongly encourages members of the public to practice the guidelines associated with health and safety by limiting person-to-person contact that could spread the COVID-19 virus.

As such, for the public to view a live stream of the May 7 Board meeting, please visit the YouTube channel for Chino Valley Unified School District Board videos @ https://www.youtube.com/channel/UCWKinB4PTb_uskobmwBF8pw

If you would like to address the Board on an agenda item, you are encouraged to submit your comment by email to: boardsecretary@chino.k12.ca.us. Email comments should be structured as follows:

- State agenda item number
- Name (Voluntary)
- Contact Information (Voluntary)
- Briefly state your written comment

To give staff adequate time to process comments for consideration, please email your comments between 1:00 p.m. and 3:00 p.m. on Thursday, May 7, 2020. Comments will be shared via email with the Board of Education prior to the meeting. Comments received by the designated timeframe on Thursday, May 7, 2020, will be read into the record.

The proceedings of this meeting are being recorded.

For questions, please contact boardsecretary@chino.k12.ca.us.

I. OPENING BUSINESS

I.A. CALL TO ORDER – 5:30 P.M.

1. Roll Call
2. Public Comment on Closed Session Items
3. Closed Session

Discussion and possible action (times are approximate):

- a. Conference with Legal Counsel Anticipated Litigation (Government Code 54954.5(c) and 54956.9 (d)(2) and (e)(1)): One possible case. (Terry Tao, Esquire) (5 minutes)
- b. Conference with Labor Negotiators (Government Code 54957.6): A.C.T. and CSEA negotiations. Agency designated representatives: Frank Arce, Isabel Brenes, Sandra Chen, and Richard Rideout. (20 minutes)

I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.

1. Report Closed Session Action
2. Pledge of Allegiance

I.C. COMMENTS FROM STUDENT REPRESENTATIVE

I.D. COMMENTS FROM EMPLOYEE REPRESENTATIVES

I.E. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

I.F. CHANGES AND DELETIONS

II. ACTION

II.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

II.A.1. Proclamation for National School Nurse Day on May 6, 2020

Page 9

Recommend the Board of Education adopt the proclamation for National School Nurse Day on May 6, 2020.

Motion ____ Second ____

Preferential Vote: ____

Vote: Yes ____ No ____

II.B. HUMAN RESOURCES**II.B.1. Resolution 2019/2020-47 Classified School Employee Week/Semana de Empleado Clasificado de Escuela**

Page 11

Recommend the Board of Education adopt Resolution 2019/2020-47 Classified School Employee Week/Semana de Empleado Clasificado de Escuela.

Motion____Second____
Preferential Vote: ____
Vote: Yes ____No ____

II.B.2. Declaration of Need for Fully Qualified Educators for the 2020/2021 School Year

Page 13

Recommend the Board of Education approve the Declaration of Need for Fully Qualified Educators for the 2020/2021 school year.

Motion____Second____
Preferential Vote: ____
Vote: Yes ____No ____

III. CONSENT

Motion____Second____
Preferential Vote: ____
Vote: Yes ____No ____

III.A. ADMINISTRATION**III.A.1. Minutes of the April 16, 2020 Regular Meeting**

Page 17

Recommend the Board of Education approve the minutes of the April 16, 2020 regular meeting.

III.B. BUSINESS SERVICES**III.B.1. Warrant Register**

Page 23

Recommend the Board of Education approve/ratify the warrant register, provided under separate cover.

III.B.2. Donations

Page 24

Recommend the Board of Education accept the donations.

III.B.3. Legal Services

Page 26

Recommend the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; and Margaret A. Chidester & Associates.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**III.C.1. New Course: Physics in the Universe**

Page 27

Recommend the Board of Education approve the new course Physics in the Universe.

III.C.2. Revision of Integrated Mathematics 3 Honors Course

Page 32

Recommend the Board of Education approve the revision of the Integrated Mathematics 3 Honors course.

III.D. FACILITIES, PLANNING, AND OPERATIONS**III.D.1. Purchase Order Register**

Page 47

Recommend the Board of Education approve/ratify the purchase order register, provided under separate cover.

III.D.2. Agreements for Contractor/Consultant Services

Page 48

Recommend the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Page 51

Recommend the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

III.D.4. Resolution 2019/2020-48, Authorization to Utilize a Piggyback Contract

Page 53

Recommend the Board of Education adopt Resolution 2019/2020-48, authorization to utilize a piggyback contract.

III.D.5. Notice of Completion for CUPCCAA Projects

Page 57

Recommend the Board of Education approve the Notice of Completion for CUPCCAA Projects.

III.D.6. Notice of Completion for Bid 19-20-05F, District Wide Asphalt Repairs—Chino HS Feeder Group

Page 59

Recommend the Board of Education approve the Notice of Completion for Bid 19-20-05F, District Wide Asphalt Repairs—Chino HS Feeder Group.

III.D.7. Bid 19-20-30F, Canyon Hills JHS and Townsend JHS—Interim Housing

Page 60

Recommend the Board of Education award Bid 19-20-30F, Canyon Hills JHS and Townsend JHS—Interim Housing to Bogh Construction; FEC Electric, Inc.; and Hamel Contracting, Inc.

III.D.8. Bid 19-20-34F, Cattle ES, Magnolia JHS, and Ramona JHS Concrete Alterations

Page 62

Recommend the Board of Education award Bid 19-20-34F, Cattle ES, Magnolia JHS, and Ramona JHS Concrete Alterations to Oak Hills Concrete.

III.D.9. Bid 19-20-42F, Magnolia JHS and Ramona JHS Kitchen Remodels

Page 63

Recommend the Board of Education award Bid 19-20-42F, Magnolia JHS and Ramona JHS Kitchen Remodels to Hamel Contracting, Inc.

- III.D.10. CUPCCAA Bid 19-20-33I, Chino Valley Adult School Public Address System Renovation**
Page 65
Recommend the Board of Education award CUPCCAA Bid 19-20-33I, Chino Valley Adult School Public Address System Renovation to Time & Alarm Systems.
- III.D.11. CUPCCAA Bid 19-20-45I, Cal Aero K-8 Flooring Renovation**
Page 66
Recommend the Board of Education award CUPCCAA Bid 19-20-45I, Cal Aero K-8 Flooring Renovation to New Image Commercial Flooring.
- III.D.12. Change Order for Bid 18-19-08F, Ayala HS New Science Lab Building (BP#18)**
Page 67
Recommend the Board of Education approve the Change Order for Bid 18-19-08F, Ayala HS New Science Lab Building (BP#18).
- III.D.13. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 03-01)**
Page 71
Recommend the Board of Education approve the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 03-01).
- III.D.14. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 06-02)**
Page 76
Recommend the Board of Education approve the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 06-02).
- III.D.15. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 09-05)**
Page 81
Recommend the Board of Education approve the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 09-05).
- III.D.16. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 10-01)**
Page 86
Recommend the Board of Education approve the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 10-01).
- III.D.17. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 23-01)**
Page 91
Recommend the Board of Education approve the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 23-01).
- III.D.18. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 32-01)**
Page 97
Recommend the Board of Education approve the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 32-01).

III.D.19. Change Order and Notice of Completion for Bid 19-20-16F, Cal Aero K-8 Additional Portables and Shade Shelter
Page 102

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-16F, Cal Aero K-8 Additional Portables and Shade Shelter.

III.D.20. Change Order and Notice of Completion for CUPCCAA Bid 19-20-27I, Chino Hills HS Auditorium Sound Booth Equipment Digital Conversion
Page 106

Recommend the Board of Education approve the Change Order and Notice of Completion for CUPCCAA Bid 19-20-27I, Chino Hills HS Auditorium Sound Booth Equipment Digital Conversion.

III.D.21. New Board Policy 3471 Business and Noninstructional Operations—Parcel Taxes
Page 110

Recommend the Board of Education approve the new Board Policy 3471 Business and Noninstructional Operations—Parcel Taxes

III.E. HUMAN RESOURCES

III.E.1. Certificated/Classified Personnel Items

Page 114 Recommend the Board of Education approve/ratify the certificated/classified personnel items.

III.E.2. Rejection of Claims

Page 120 Recommend the Board of Education reject the claims and refer them to the District's insurance adjuster.

IV. INFORMATION

IV.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

IV.A.1. San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Third Quarterly Report 2019/2020
Page 121

Recommend the Board of Education receive for information the San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Third Quarterly Report 2019/2020.

V. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

VI. ADJOURNMENT

Prepared by: Patricia Kaylor, Administrative Secretary, Board of Education

Date posted: May 1, 2020

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Lea Fellows, Assistant Superintendent, Curriculum, Instruction,
Innovation, and Support
Sherri Johnson, Psy.D., Director, Health Services/Child Development

**SUBJECT: PROCLAMATION FOR NATIONAL SCHOOL NURSE DAY ON
MAY 6, 2020**

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BACKGROUND

National School Nurse Day was created in 1972 to recognize school nurses and to encourage a better understanding of their role in the educational setting. This day is celebrated on the Wednesday of National Nurse Week, and this week is always May 6 through May 12. A District message to honor National School Nurse Day was sent on April 27, 2020.

National School Nurse Day highlights the school nurse's vital role in advocating for students' health and safety. This day also urges school communities to work with their school nurse to stay informed on public health issues, and health related research and policies for the well-being and safety of our students.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt the proclamation for National School Nurse Day on May 6, 2020.

FISCAL IMPACT

None.

NE:LF:SJ:rtr

**Chino Valley Unified School District
Proclamation
National School Nurse Day
May 6, 2020**

WHEREAS, students are the future and, by investing in them today, we are ensuring our world for tomorrow;

WHEREAS, all students have a right to have their health needs safely met while in the school setting;

WHEREAS, children today face more complex and life-threatening health problems requiring care in school;

WHEREAS, school nurses are professional nurses that advance the well-being, academic success, and life-long achievements of all students by providing a critical safety net for our nation's most fragile children;

WHEREAS, school nurses act as a liaison to the school community, parents/guardians, families, and health care providers on behalf of children's health;

WHEREAS, school nurses support the health and educational success of children and youth by providing access to care when children's cognitive development is at its peak; and

WHEREAS, school nurses understand the link between health and learning and are in a position to make a positive difference for children every day.

NOW, THEREFORE, BE IT RESOLVED the Board of Education of the Chino Valley Unified School District celebrates the accomplishments of school nurses everywhere and their efforts of meeting the needs of today's student by improving the effective delivery of health care in our schools and shows gratitude for the nation's school nurses, not just on this National School Nurse Day, but at every opportunity throughout the year.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D, Superintendent

PREPARED BY: Richard Rideout, Assistant Superintendent, Human Resources
Frank Arce, Director, Human Resources
Isabel Brenes, Director, Human Resources

**SUBJECT: RESOLUTION 2019/2020-47 CLASSIFIED SCHOOL EMPLOYEE
WEEK/SEMANA DE EMPLEADO CLASIFICADO DE ESCUELA**

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BACKGROUND

Classified School Employee Week began as a resolution at the California School Employees Association's Annual Conference in 1984. Two years later, it was adopted as California Senate Bill 1552 and decreed to be an official recognition of classified school employees.

When the legislature passed the law making the third full week of every May, Classified School Employee Week/Semana de Empleado Clasificado de Escuela, it brought to light classified workers' many contributions to education in California. The signing of the law was also a testament to the importance of the work being performed by classified employees who help to shape the future for California's children.

The week of May 17-23, 2020, is recognized throughout the State as Classified School Employee Week/Semana de Empleado Clasificado de Escuela. Resolution 2019/2020-47 supports this statewide effort to recognize the contributions of more than 1,000 classified employees in the Chino Valley Unified School District.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolution 2019/2020-47 Classified School Employee Week/Semana de Empleado Clasificado de Escuela.

FISCAL IMPACT

None.

NE:RR:FA:IB:mcm

Chino Valley Unified School District
Resolution 2019/2020-47
Classified School Employee Week/Semana de Empleado Clasificado de Escuela

WHEREAS, the services provided by classified school employees are an essential and integral part of an effective and efficient public school system;

WHEREAS, the services provided by classified school employees meet the needs of children and teachers by maintaining a safe, clean, healthy, and positive environment for all students and employees;

WHEREAS, the services provided by classified school employees strive to fulfill the District's motto of "Student Achievement, Safe Schools, and Positive School Climate, Humility, Civility, and Service;"

WHEREAS, all classified employees regardless of their specific duties and responsibilities are partners in providing the community with educational opportunities for all students.

NOW, THEREFORE, BE IT RESOLVED the Chino Valley Unified School District hereby acknowledges and honors the contributions of all classified employees regarding their contributions toward achieving excellence in education in California and in the District, and designates the week of May 17-23, 2020, as Classified School Employee Week/Semana de Empleado Clasificado de Escuela in the Chino Valley Unified School District.

BE IT FURTHER RESOLVED the Board of Education calls on the community to join with it in expressing sincere appreciation to our classified employees for a job well done.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 7th day of May 2020.

Blair:	_____
Cruz:	_____
Gagnier:	_____
Na:	_____
Schaffer:	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Richard Rideout, Assistant Superintendent, Human Resources
Frank Arce, Director, Human Resources
Isabel Brenes, Director, Human Resources

**SUBJECT: DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS
FOR THE 2020/2021 SCHOOL YEAR**

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BACKGROUND

The California Commission on Teacher Credentialing (CCTC), effective July 1, 1994, established requirements regarding the use of teachers with emergency permits. While the current credentialing laws no longer allow the use of emergency multiple, single, and special education permits, the requirement still remains that the Board annually adopt a Declaration of Need for Fully Qualified Educators as there are still select emergency permits available that the District currently utilizes.

Individual teachers with these select emergency permits will be required to fulfill the credentialing requirements in a timely manner. This Declaration of Need must be properly filed with the CCTC prior to July 1 of a school year. Any emergency permits processed without a Declaration of Need on file will be rejected.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Declaration of Need for Fully Qualified Educators for the 2020/2021 school year.

FISCAL IMPACT

All personnel employed on emergency permits will be within the approved staffing ratios for the 2020/2021 school year and selections will be in accordance with approved District policies.

NE:RR:FA:IB:mcm



State of California
Commission on Teacher Credentialing
Certification Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2020/2021

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Chino Valley Unified School District District CDS Code: 36

Name of County: San Bernardino County CDS Code: 67678

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 05 / 07 / 2020 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2021.

Submitted by (Superintendent, Board Secretary, or Designee):

Richard Rideout Assistant Superintendent, Human Resources

Name

Signature

Title

909-703-6106

909-628-1201

Fax Number

Telephone Number

Date

5130 Riverside Drive Chino, CA 91710

Mailing Address

richard_rideout@chino.k12.ca.us

EMail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► ***Enclose a copy of the public announcement***

Submitted by Superintendent, Director, or Designee:

_____ <i>Name</i>	_____ <i>Signature</i>	_____ <i>Title</i>
_____ <i>Fax Number</i>	_____ <i>Telephone Number</i>	_____ <i>Date</i>
_____ <i>Mailing Address</i>		
_____ <i>Email Address</i>		

- *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	10
Bilingual Authorization (applicant already holds teaching credential)	0
List target language(s) for bilingual authorization: _____	
Resource Specialist	0
Teacher Librarian Services	1

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	5
Single Subject	25
Special Education	15
TOTAL	45

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes ☐ No ☒

If no, explain. NA

Does your agency participate in a Commission-approved college or university internship program? Yes ☒ No ☐

If yes, how many interns do you expect to have this year? 20

If yes, list each college or university with which you participate in an internship program.

Cal State Univ., San Bernardino; Cal State Univ., Fullerton; Cal State Poly. Univ., Pomona; Cal State Univ., LA;
University of La Verne; Point Loma University; Azusa Pacific University; University of Redlands; USC Rossier;
Cal Baptist Univ.; Alliant International Univ.; Biola Univ.; National Univ.; Chapman Univ.; and Loyola Marymount Univ.

If no, explain why you do not participate in an internship program.

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
April 16, 2020

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 6:00 P.M.

1. Roll Call

President Schaffer called to order the regular meeting of the Board of Education, Thursday, April 16, 2020, at 6:00 p.m. with Cruz, Gagnier, Hernandez-Blair, Na, and Schaffer present.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent (present in the Board room)

Sandra H. Chen, Associate Superintendent, Business Services (virtual)

Grace Park, Ed.D., Associate Superintendent, CIIS (virtual)

Lea Fellows, Assistant Superintendent, CIIS (virtual)

Richard Rideout, Assistant Superintendent, Human Resources (virtual)

Gregory J. Stachura, Assistant Supt., Facilities, Planning, & Operations (virtual)

2. Pledge of Allegiance

President Schaffer led the Pledge of Allegiance.

I.B. STAFF REPORT

1. Annual LCAP Update: Goal 2

Lea Fellows, Assistant Superintendent, CIIS, provided the LCAP update on Goal 2.

I.C. COMMENTS FROM STUDENT REPRESENTATIVE

Absent due to the coronavirus social distancing protocol.

I.D. COMMENTS FROM EMPLOYEE REPRESENTATIVES

Absent due to the coronavirus social distancing protocol.

I.E. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

The following individuals' email comments read into the record: Sara Maragni, Randene Reyes, Lela Bernal, Tami Bishop, Sam A, Cami Howard, and Sue DeRosier addressed the Board regarding graduation ceremony options.

I.F. CHANGES AND DELETIONS

None.

II. ACTION**II.A. HUMAN RESOURCES****II.A.1. Resolution 2019/2020-46 Day of the Teacher/Día del Maestro**

Moved (Gagnier) seconded (Na) carried unanimously by a roll call vote (5-0) to adopt Resolution 2019/2020-46 Day of the Teacher/Día del Maestro.

II.B. FACILITIES, PLANNING, AND OPERATIONS**II.B.1. Resolution 2019/2020-44 Certifying No Satisfactory Alternative Facilities Available for Community Day School, Approving Colocation of Community Day School With Other Educational Programs Operating at the Alternative Education Center School Site**

Moved (Gagnier) seconded (Blair) carried unanimously by a roll call vote (5-0) to adopt Resolution 2019/2020-44 certifying that satisfactory alternative facilities are not available for a community day school and approving the colocation of the community day school CVLA with other educational programs operating at the AEC school site, including the District's AEC, SASCA-CV, and Spectrum, and approved submission of a Board resolution to the State Board of Education as evidence that this Board satisfied the condition for approval.

III. CONSENT

Christina Gagnier pulled for separate action item III.B.4. Moved (Blair) seconded (Cruz) carried unanimously by a roll call vote (5-0) to approve the remainder of the consent items.

III.A. ADMINISTRATION**III.A.1. Minutes of the March 12, 2020 Emergency Meeting and March 19, 2020 Regular Meeting**

Approved the minutes of the March 12, 2020 emergency meeting and March 19, 2020 regular meeting.

III.B. BUSINESS SERVICES**III.B.1. Warrant Register**

Approved/ratified the warrant register.

III.B.2. Donations

Accepted the donations.

III.B.3. Legal Services

Approved payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and The Tao Firm.

III.B.4. Increase in School Meal Prices

Tony Flores addressed the Board on this item. Moved (Blair) seconded (Gagnier) to discuss the item; moved (Na) seconded (Cruz) motion failed by roll call vote (2-3, with Cruz and Na voting yes and Gagnier, Blair, and Schaffer voting no) to freeze meal prices for the following year and reconsider 2022; moved (Gagnier) to table the item/discussion until August; there was no second and the motion failed; and motion failed (2-3) on the original motion (Blair moving and Gagnier seconding) to approve the increase in school meal prices by a roll call vote with Blair and Schaffer voting yes, and Cruz, Gagnier, and Na voting no.

III.B.5. Resolution 2019/2020-45 Temporary Borrowing Between Funds of the School District

Adopted Resolution 2019/2020-45 Temporary Borrowing Between Funds of the School District.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**III.C.1. Instructional Materials Adoption—Preschool/Transitional Kindergarten**

Adopted the Preschool/Transitional Kindergarten instructional material as follows: Houghton Mifflin Harcourt. *Big Day Pre K Curriculum*. TK. 2015. Replaces: McGraw Hill. *Little Treasures* (All Day National Kit, Read Aloud Big Books, Trade Books, plus additional components) 2012.

III.C.2. Revision of Board Policy 5141.6 Students – School Health Services

Approved the revision of Board Policy 5141.6 Students—School Health Services.

III.D. FACILITIES, PLANNING, AND OPERATIONS

III.D.1. Purchase Order Register

Approved/ratified the purchase order register.

III.D.2. Agreements for Contractor/Consultant Services

Approved/ratified the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

III.D.4. Resolution 2019/2020-43, Authorization to Utilize a Piggyback Contract

Adopted Resolution 2019/2020-43, authorization to utilize a piggyback contract.

III.D.5. Bid 19-20-29F, Ayala HS Alterations Phase 2, Classroom Buildings B, F, and H

Awarded Bid 19-20-29F, Ayala HS Alterations Phase 2, Classroom Buildings B, F, and H to Integrated Demolition and Remediation; Spec Construction Co., Inc.; Abdellatif Enterprises, Inc.; Caston Inc.; San Marion Roof Co, Inc.; PGC Construction Inc.; Floored Tile and Stone; CG Acoustics Inc.; Cramer Painting, Inc.; AJ Fistes; K & Z Cabinet Co., Inc.; Continental Flooring, Inc.; JG Tate Fire Protection Systems, Inc.; Vernes Plumbing Inc.; Franklin Mechanical Systems, Inc.; and RDM Electric.

III.D.6. Bid 19-20-36F, District Bus Yard, Litel ES, and Oak Ridge ES—Asphalt Replacement

Awarded Bid 19-20-36F, District Bus Yard, Litel ES, and Oak Ridge ES—Asphalt Replacement, to Premier Paving, Inc.

III.D.7. Bid 19-20-41F, Country Springs ES, Litel ES, Marshall ES, Oak Ridge ES, Walnut ES, and Adult Education Center—HVAC Replacement

Awarded Bid 19-20-41F, Country Springs ES, Litel ES, Marshall ES, Oak Ridge ES, Walnut ES, and Adult Education Center—HVAC Replacement, as follows: Country Springs ES, Oak Ridge ES, and Walnut ES to Scorpio Enterprises dba AirMasters Air Conditioning; Litel ES to FM Thomas Air Conditioning; and Marshall ES and Adult Education Center to Pacific West Air Conditioning.

III.D.8. Bid 19-20-43F, Townsend JHS Slope—Aged Tree and Brush Removal

Awarded Bid 19-20-43F, Townsend JHS Slope—Aged Tree and Brush Removal to M & E Lawn Care.

III.D.9. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 05-01)

Approved the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 05-01).

III.D.10. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 11-01)

Approved the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 11-01).

III.D.11. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 22-01)

Approved the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 22-01).

III.D.12. Change Order and Notice of Completion for CUPCCAA Bid 18-19-35I, Oak Ridge ES Playground Equipment Installation

Approved the Change Order and Notice of Completion for CUPCCAA Bid 18-19-35I, Oak Ridge ES Playground Equipment Installation.

III.E. HUMAN RESOURCES**III.E.1. Certificated/Classified Personnel Items**

Approved/ratified the certificated/classified personnel items.

III.E.2. Rejection of Claim

Rejected the claim and referred it to the District's insurance adjuster.

IV. INFORMATION**IV.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT****IV.A.1. New Course: Physics in the Universe**

Received for information the new course Physics in the Universe.

IV.A.2. Revision of Integrated Mathematics 3 Honors Course

Received for information the revision of Integrated Mathematics 3 Honors course.

IV.A.3. Williams Settlement Legislation Quarterly Uniform Complaint Report Summary for January Through March 2020

Received for information the Williams Settlement Legislation Quarterly Uniform Complaint Report Summary for January through March 2020.

IV.B. FACILITIES, PLANNING, AND OPERATIONS

IV.B.1. Results of the General Obligation Bond Sale

Received for information the results of the general obligation bond sale.

IV.B.2. New Board Policy 3471 Business and Noninstructional Operations—Parcel Taxes

Received for information new Board Policy 3471 Business and Noninstructional Operations—Parcel Taxes.

V. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

Andrew Cruz said he supports a parent committee for 2019/2020 senior graduation planning; acknowledged Ramona JHS security staff for helping a former student in need; and acknowledged the work of Nutrition Services staff who are providing lunch for the community.

Superintendent Enfield, President Schaffer, Mrs. Gagnier, Mrs. Blair, and Mr. Na made no comments.

VI. ADJOURNMENT

President Schaffer adjourned the regular meeting of the Board of Education at 6:37 p.m.

Joe Schaffer, President

Irene Hernandez-Blair, Clerk

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 7, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: WARRANT REGISTER

=====

BACKGROUND

Education Code 42650 requires the Board to approve and/or ratify all designated payment of expenses of the District. These payments are made in the form of warrants, and the warrant (check) form is approved by the County Superintendent.

All items listed are within previously budgeted amounts. There is no fiscal impact beyond currently available appropriations.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the warrant register, provided under separate cover.

FISCAL IMPACT

\$ 7,595,224.49 to all District funding sources.

NE:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: May 7, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: DONATIONS

=====

BACKGROUND

Board Policy 3290 Business and Noninstructional Operations - Gifts, Grants, and Bequests states the Board of Education may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become property of the District. Use of the gift shall not be impaired by restrictions or conditions imposed by the donor. Approximate values are determined by the donor.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education accept the donations.

FISCAL IMPACT

Any cost for repairs of donated equipment will be a site expense.

NE:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT
May 7, 2020

<u>DEPARTMENT/SITE DONOR</u>	<u>ITEM DONATED</u>	<u>APPROXIMATE VALUE</u>
<u>Hidden Trails ES</u>		
Kristin Grandor	Cash	\$30.00
<u>Ayala HS</u>		
Wells Fargo Foundation	Cash	\$50.00

CHINO VALLEY UNIFIED SCHOOL DISTRICT
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DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

SUBJECT: LEGAL SERVICES

=====

BACKGROUND

The following law firms provide services to the Chino Valley Unified School District and have submitted their invoices. The current invoice amounts, along with the fiscal year-to-date totals for each individual law firm, are listed below.

FIRM	MONTH	INVOICE AMOUNTS	2019/2020 YEAR-TO-DATE
Atkinson, Andelson, Loya, Ruud & Romo	March 2020	\$11,144.00	\$ 135,144.07
Margaret A. Chidester & Associates	March 2020	\$16,192.25	\$ 462,493.20
The Tao Firm	-	-	\$ 61,895.00
	Total	\$27,336.25	\$ 659,532.27

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; and Margaret A. Chidester & Associates.

FISCAL IMPACT

\$ 27,336.25 to the General Fund.

NE:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Associate Superintendent, Curriculum,
Instruction, Innovation, and Support
Julian A. Rodriguez, Ed.D., Director, Secondary Curriculum and
Instruction

SUBJECT: NEW COURSE: PHYSICS IN THE UNIVERSE

=====

BACKGROUND

The Chino Valley Unified School District routinely revises curriculum guides and develops new courses in accordance with State Content Standards, State Frameworks, and student need. Accordingly, the revision and development of curriculum guides are the result of a collaborative effort of teachers in the related academic areas. This item was presented to the Board of Education on April 16, 2020, for information.

Physics in the Universe is a college preparatory laboratory science course that emphasizes the student's ability to demonstrate their knowledge of physics within the context of the Science and Engineering Practices aligned with the Next Generation Science Standards (NGSS). Core physics concepts are taught through the lens of earth science and astronomy. The course emphasizes the three dimensions of the NGSS: disciplinary core ideas (content knowledge), science and engineering practices, and cross-cutting concepts. This course meets the UC/CSU "d" science requirement.

This course was presented to the Curriculum Council and A.C.T. has been consulted.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the new course Physics in the Universe.

FISCAL IMPACT

None.

NE:GP:JAR:lar

Chino Valley Unified School District

High School Course Description

A. CONTACTS	
1. School/District Information:	School/District: Chino Valley Unified School District Street Address: 5130 Riverside Drive Phone: 909 628-1201 Web Site: www.chino.k12.ca.us
2. Course Contact:	Teacher Contact: Office of Secondary Curriculum Position/Title: Director of Secondary Curriculum Site: District Office Phone: (909)628-1201 X1630
B. COVER PAGE - COURSE ID	
1. Course Title:	Physics in the Universe
2. Transcript Title/Abbreviation:	Physics Uni
3. Transcript Course Code/Number:	5S05
4. Seeking Honors Distinction:	No
5. Subject Area/Category:	Meets the UC/CSU "d" Laboratory Science requirement
6. Grade Level(s):	9-12
7. Unit Value:	5 credits per semester/10 credits total
8. Course Previously Approved by UC:	No
9. Classified as a Career Technical Education Course:	No
10. Modeled after an UC-approved course:	Yes
11. Repeatable for Credit:	No
12. Date of Board Approval:	
13. Brief Course Description: This course is a laboratory science course designed for the college-bound student that emphasizes students' ability to demonstrate their knowledge of Physics within the context of the Science and Engineering Practices delineated in the Next Generation Science Standards (NGSS). This course specifically examines the role of Physics Laws and processes in driving the Earth system.	
14. Prerequisites:	Co-requisite: Integrated Math 2 or Higher
15. Context for Course: Physics in the Universe is one of three courses in California's three-course model for high schools implementing NGSS. To highlight the nature of Earth and Space Sciences (ESS) as an interdisciplinary pursuit with crucial importance in California, the course presents an integration of ESS and Physics.	
16. History of Course Development: The course was developed to meet the 2013 state adopted NGSS standards for the advanced learner. It is one course from a three-course model that combines all high school performance expectations into three courses.	
17. Textbooks:	<u>Glencoe Physics: Principles and Problems</u> (Glencoe McGraw Hill) 2005
18. Supplemental Instructional Materials:	Teacher-created materials, as needed
C. COURSE CONTENT	
1. Course Purpose: Physics in the Universe is a college prep lab science class aligned with the Next Generation Science Standards (NGSS). In this class, students will learn core Physics concepts as well as some Earth Science and Astronomy which require Physics to explain and understand. Students build off their prior knowledge through an inquiry-driven curriculum that emphasizes the three dimensions of the NGSS: content knowledge, science and engineering practices (such as asking questions, scientific modeling, and analyzing data), and cross-cutting concepts (such as energy, patterns, and systems). The course includes units	

Chino Valley Unified School District

High School Course Description

where students will investigate forces and motion, forces at a distance, energy conservation and renewable energy, nuclear processes and Earth history, waves and electromagnetic radiation, and stars and the origin of the universe.

2. Course Outline:

Forces and Motion

Students make predictions using Newton's Laws, investigate collisions in Earth's crust and complete an engineering challenge. Students mathematically describe how changes in motion relate to forces. Students conduct investigations of collisions between objects to develop a mathematical understanding of Newton's Laws. Students will use their models of conservation of momentum and the relationship between force, mass, and acceleration to make predictions for how objects would move and interact together. Students will investigate how different materials will respond to collision forces and how that can apply to construction techniques.

Forces at a Distance

Students investigate gravitational and electromagnetic forces and describe them mathematically. They predict the motion of orbiting objects in the solar system. They link the macroscopic properties of materials to microscopic electromagnetic attractions.

Energy Conservation and Conversion

Students track energy transfer and conversion through different stages. They evaluate different energy generating technologies. They investigate electromagnetism to create models of how generators work and obtain and communicate information about how solar photovoltaic systems operate. They design and test their own energy conversion devices. These ideas comprise of the most unifying crosscutting concept from Physics and all other sciences, conservation of energy.

Nuclear Processes

Students develop a model of the internal structure of atoms and then extend it to include the processes of fission, fusion, and radioactive decay. They apply this model to understanding nuclear power and radiometric dating. They use evidence from rock ages to reconstruct the history of the Earth and processes that shape its surface.

Waves and Electromagnetic Radiation

Students make mathematical models of waves and apply them to seismic waves traveling through the Earth. They obtain and communicate information about other interactions between waves and matter with a particular focus on electromagnetic waves.

Stars and Origin of the Universe

Students apply their model of nuclear fusion to trace the flow of energy from the Sun's core to Earth. They use evidence from the spectra of stars and galaxies to determine the composition of stars and construct an explanation of the origin of the Universe.

3. Key Assignments:

Forces and Motion

Assignments:

Students will do research and collect data through experimentation to substantiate Newton's second law of motion. Students will produce a mathematical model to describe how the net force on an object will affect its, speed, direction and momentum. As an extension, students will use mathematical representations to support the claim that total momentum of the system is conserved with no net force on the system.

Lab Activities:

Using a low friction system such as air tracks and glider carts along with metersticks and timers, students will investigate the effect of linear force on the speed of the glider cart.

Students will investigate inelastic and elastic collisions on the velocity and direction of the carts. Students further develop concepts of momentum by engineering a structure to protect a delicate object, like an egg, from damage during a collision and analyze the results.

Chino Valley Unified School District

High School Course Description

Forces at a Distance

Assignments:

Students will use research and hands on lab activities to understand that gravity is the force of attraction that causes objects to fall toward the center of the Earth and that air resistance can slow down the acceleration of a falling object.

Lab Activities:

Students will investigate, using various objects, the acceleration due to gravity at Earth's surface.

Students create charges on objects such as glass rods and balloons by rubbing and by induction. They determine what objects are positively charged and which are negatively charged.

Energy Conservation and Conversion

Assignments:

Through research and laboratory investigation students will understand the relationship between the different forms of energy and conversion from one form to another.

Lab Activities:

Students will design and build simple energy conversion devices with available resources which includes ramps, springs, rubber bands etc. Students will then analyze the results.

Nuclear Processes

Assignments:

Students will use research and lab activities to understand how the structure of the atom determines nuclear processes that effect the Earth. Also, how those same predictable processes can be used to determine the age of rocks and Earth's history.

Lab Activities:

They will use simulations to model the decay of radioactive isotopes. Students will simulate the transformation of a radioactive isotope over time, graph the data and relate it to radioactive decay and half-lives. After completing these activities students will be able to determine the age of an unknown sample.

Waves and Electromagnetic Radiation

Assignments:

Through research and lab activities students will understand the relationship between P and S seismic waves. Students will understand the relationship between energy within a wave and how that is measured. Students will obtain and communicate information about other interaction between waves and matter.

Lab Activities:

Students will use wave apparatus, including springs, strings, and ripple tanks to understand the difference between wavelength, speed and amplitude in different media. This is used to determine the epicenter of earthquakes using realistic data sets from historic earthquakes and determine their relative magnitudes.

Stars and Origin of the Universe

Assignments:

Through research and hands on inquiry students will discover how spectra created by energizing different elements can be used to identify the element. Students will be able to identify unknown substances via their emission spectra. Students will then apply this knowledge to the discovery of the composition of different stars.

Lab Activities:

Students in groups use a large balloon and partially blow it up to model the expanding universe. Students then make random dots on the balloon and label them. The first point represents the Milky Way galaxy while the other points represent distant galaxies. Students measure the distance from the Milky Way to the other points. They then blow up the balloon to several larger sizes and measure the distance from the Milky Way to the other points.

4. Instructional Methods and/or Strategies:

- Lab-based learning (skills-based labs as well as student designed and implemented labs)
- Cross Cutting Concepts (Patterns, Similarity and Diversity; Cause and Effect; Scale, Proportion and Quantity; Systems and Systems Models; Energy and Matter; Structure and Function; Stability and Change)

Chino Valley Unified School District

High School Course Description

- Science and Engineering Practices (Asking Questions and Defining Problems; Developing and Using Models; Planning and Carrying out Investigations; Analyzing and Interpreting Data; Using Mathematics, Information and Computer Technology and Computational Thinking; Constructing Explanations and Designing Solutions; Engaging in Argument from Evidence; Obtaining, Evaluating and Communication Information)
- Data interpretation and predictions
- Jigsaw research projects (students or student groups research different aspects of a topic and report their learning back to the whole class, e.g. different types of invasive species or genetic disorders)
- Computer based research projects: individual students or groups research
- Evidence based data interpretation (Claim, Evidence and Reasoning writing from labs or research projects)
- Student centered and created activities (e.g. Evolution Island where students determine changes over time to organisms (e.g. rats) on islands with different ecosystems)
- Scientific article reading, annotation and/or class report/presentation
- Using CER (claims, evidence, and reasoning) graphic organizer
- Project Based Learning
- Argument Driven Instruction
- "5 E" Lessons (Engage, Explore, Explain, Elaborate and Evaluate)
- Phenomena

5. Assessment Including Methods and/or Tools:

The evaluation of student progress and evaluation will be based on the following criteria outlined in board policy:

- Assessments (tests, quizzes, labs, cumulative projects): 60-75% of the final grade
- Assignments and class discussions: 25-40% of the final grade

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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Humility • Civility • Service

DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Associate Superintendent, Curriculum,
Instruction, Innovation, and Support
Julian A. Rodriguez, Ed.D., Director, Secondary Curriculum and
Instruction

SUBJECT: REVISION OF INTEGRATED MATHEMATICS 3 HONORS COURSE

=====

BACKGROUND

The Chino Valley Unified School District routinely revises curriculum guides and develops new courses in accordance with State Content Standards, State Frameworks, and student need. Accordingly, the revision and development of curriculum guides are the result of a collaborative effort of teachers in the related academic areas. This item was presented to the Board of Education on April 16, 2020, for information.

Integrated Mathematics 3 Honors (IM 3H) is the third course of a three-course series, which includes the Common Core State Standards from Integrated Mathematics. The course builds and strengthens students' conceptual knowledge of tools of geometry, similarity through transformations, symmetry, congruence through transformations, trigonometry, quadratic functions, polynomials and quadratics functions, and their inverses, as well as a continued study of topics in statistics. This most recent course revision includes the addition of standards, concepts, and content necessary for students to successfully matriculate into higher math, including but not limited to calculus. The revision also meets the rigorous standards necessary for University of California "c" mathematics requirement and honors designation.

This course was presented to the Curriculum Council and A.C.T. has been consulted.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the revision of the Integrated Mathematics 3 Honors course.

FISCAL IMPACT

None.

Chino Valley Unified School District

High School Course Description

A. CONTACTS	
1. School/District Information:	School/District: Chino Valley Unified School District Street Address: 5130 Riverside Dr. Chino, CA 91710 Phone: (909) 628-1201 Website: chino.k12.ca.us
2. Course Contact:	District Contact: Office of Secondary Curriculum and Instruction Position/Title: Director of Secondary Curriculum and Instruction Site: District Office Phone: (909) 628-1201 X1630
B. COVER PAGE - COURSE ID	
1. Course Title:	Integrated Mathematics 3 Honors
2. Transcript Title/Abbreviation:	Int Math 3 H
3. Transcript Course Code/Number:	5123
4. Seeking Honors Distinction:	Yes
5. Subject Area/Category:	Meets "c" a-g UC/CSU math requirement
6. Grade Level(s):	9 10-12
7. Unit Value:	5 credits per semester/10 total credits-math
8. Course Previously Approved by UC:	Yes
9. Classified as a Career Technical Education Course:	No
10. Modeled after an UC-approved course:	Yes
11. Repeatable for Credit:	Yes
12. Date of Board Approval:	March 17, 2016
Date of Revision Approval:	
13. Brief Course Description: Integrated Mathematics 3 Honors is the third course in a three-course series which includes all the Common Core State Standards from Integrated Mathematics 2 Honors. It builds and strengthens students' conceptual knowledge of tools of geometry, similarity through transformations, symmetry, congruence through transformations and trigonometry. Integrated Mathematics 3 Honors also includes linear relations and functions, quadratic functions, systems of equations, polynomial functions, inverse functions, radical functions and relations, exponential and logarithmic functions, TRIGONOMETRIC FUNCTIONS AND RELATIONS, and a continued study of statistics.	
14. Prerequisites:	Integrated Mathematics 2 Honors OR EQUIVALENT OR TEACHER RECOMMENDATION.
15. Context for Course: Daily class work is designed around structured tasks. The lessons involve opportunities for students to work individually and cooperatively, to make sense of problems and persevere in solving them, reason abstractly and quantitatively, construct viable arguments and critique the reasoning of others, model with mathematics, use appropriate tools strategically, attend to precision, look for and make use of structure, and look for and express regularity in repeated reasoning. Students will share their mathematical thinking and develop their ability to think critically and problem solve. Students will daily use at least one of the eight Standards of Mathematical Practice.	
16. History of Course Development: THIS MOST RECENT COURSE REVISION INCLUDES STANDARDS, CONCEPTS, AND CONTENT NECESSARY FOR STUDENTS TO SUCCESSFULLY MATRICULATE INTO HIGHER MATH INCLUDING, BUT NOT LIMITED TO, CALCULUS. THE REVISION IS ALSO INTENDED TO MEET THE RIGOROUS STANDARDS NECESSARY FOR UC/CSU HONORS DISTINCTION.	
17. Textbooks:	McGraw-Hill – Integrated Mathematics 3

Chino Valley Unified School District

High School Course Description

18. Supplemental Instructional Materials:

C. COURSE CONTENT

1. Course Purpose:

The purpose of Integrated Mathematics 3 Honors is to develop students' ability to think mathematically and develop their conceptual understanding of and procedural fluency in mathematics. Integrated Mathematics 3 Honors will extend the mathematics students learned in earlier grades and continue the development of concepts in number and quantity, algebra, functions, modeling, geometry, ~~and~~ Statistics and Probability, AND TRIGONOMETRY needed for higher level mathematics courses. Extensive use of models/real-world situations, manipulatives, graphs, and diagrams will help students see the connections between different topics which will promote students' view that mathematics is a set of related topics as opposed to a set of discrete topics. In addition, students will learn to solve problems graphically, numerically, algebraically, and verbally and make connections between these representations. Students in this course will learn to use mathematical models to understand real world events and situations and use algebraic AND TRIGONOMETRIC reasoning to manipulate these models for deeper learning. Students who successfully complete this course will advance to Calculus.

2. Course Outline:

Course Outline:

Unit 1: Linear Relations and Functions

Learning objectives:

- Use expressions and formulas to model and solve real world applications
- ~~• Explore the properties of real numbers~~
- Use modeling to solve equations and inequalities
- ~~• Analyze relations and functions including interpreting graphs and tables~~
- Explore linear relations and functions including interpreting key features in graphs and tables
- CALCULATE AND INTERPRET AVERAGE RATE OF CHANGE
- Write and graph linear equations
- Create and analyze linear equations
- Write, graph, and interpret piece wise defined functions, step functions, and absolute value functions
- Identify parent functions and understand the transformations as well as how to graph them
- SOLVE EQUATIONS INVOLVING ABSOLUTE VALUE
- Solve systems of equations utilizing ~~multiple methods~~ elimination, substitution, and graphing
- FACTOR QUADRATICS
- SOLVE QUADRATIC EQUATIONS
- GRAPH QUADRATIC FUNCTIONS
- FACTOR THE SUM AND DIFFERENCE OF CUBES

Unit 2: Polynomials and Polynomial Functions

Learning objectives:

- Use the laws of exponents to simplify monomial expressions
- Multiply and divide monomial expressions involving exponents
- Add, subtract, and multiply polynomials
- KNOW AND APPLY THE BINOMIAL THEOREM FOR THE EXPANSION OF A BINOMIAL TO A POWER GREATER THAN ONE USING PASCAL'S TRIANGLE
- Determine which strategy to use when dividing polynomials
- Use polynomial long division to find the quotient of two polynomials
- Use synthetic division to find the quotient of two polynomials
- USE SYNTHETIC SUBSTITUTION TO EVALUATE A FUNCTION

Chino Valley Unified School District

High School Course Description

- Determine the left and right behaviors of a polynomial function
- Use the remainder theorem to find all zeros of a polynomial function
- Use the remainder theorem to determine the value of a function when x is given
- Graph a polynomial function
- Determine the minimum degree of a polynomial function given the graph of the function
- Find the relative maxima and minima of a polynomial function
- Factor polynomial
- Solve polynomial equations by factoring
- Find all zeros of a polynomial function by factoring
- Determine the interval in which the value of a function is increasing, decreasing, constant, positive or negative
- Determine the symmetry of a polynomial function
- Prove polynomial identities
- Use the factor theorem to determine whether a binomial is a factor of a larger polynomial
- Use the fundamental theorem of algebra to determine the number of zeros a function has
- Use the rational zero test to find all possible rational zeros of a polynomial function
- Find all zeros of a function using synthetic substitution
- FIND ALL ZEROS OF A FUNCTION
- Know and apply the Binomial Theorem for the expansion of a binomial to a power greater than one using Pascal's Triangle

UNIT 3: RATIONAL FUNCTIONS AND RELATIONS

- SIMPLIFY RATIONAL AND COMPLEX RATIONAL EXPRESSIONS
- PERFORM OPERATIONS WITH RATIONAL EXPRESSIONS
- APPLY PROPERTIES OF EXPONENTS TO SIMPLIFY RATIONAL EXPRESSIONS AND PERFORM OPERATIONS
- GRAPH AND INTERPRET RATIONAL FUNCTIONS, INCLUDING DETERMINING ASYMPTOTES AND DOMAIN AND RANGE
- APPLY TRANSFORMATIONS OF PARENT FUNCTIONS
- IDENTIFY AND JUSTIFY END BEHAVIOR
- ANALYZE AND SOLVE RATIONAL EQUATIONS AND INEQUALITIES

Unit 3 4: Inverses and Radical Functions and Relations

Learning objectives:

- Function operations (add, subtract, divide, and multiply)
- Find composite functions
- Find the inverse of a function or relation
- Determine whether a function is one-to-one
- Formally verify two functions are inverses of each other using composition
- Graph radical functions
- Find the range and domain of radical functions
- Graph radical inequalities
- Solve radical equations
- Determine if a solution to a radical equation is extraneous
- Simplify radicals using the properties of radicals
- RATIONALIZE DENOMINATORS AND/OR NUMERATORS USING CONJUGATES
- Use a calculator to approximate the value of a radical
- Use the properties of radicals to simplify a radical expression
- Add, subtract, multiply, and divide radical expressions
- Use rational exponents to simplify expressions

Chino Valley Unified School District

High School Course Description

- Rewrite a radical function using rational exponents
- Solve equations involving rational exponents
- Solve inequalities involving rational exponents

Unit 4 5: Exponential and Logarithmic Functions and Relations

Learning objectives:

- DEFINE LOGARITHMIC FUNCTIONS AS INVERSES OF EXPONENTIAL FUNCTIONS OF THE SAME BASE
- Evaluate logarithmic expressions
- Graph logarithmic functions using various methods
- Find the range and domain of logarithmic functions
- Use the properties of logarithms to rewrite a single log as the sum or difference of logs
- Use the properties of logarithms to condense the sum or difference of logs to a single statement
- Solve logarithmic equations using the one-to-one property
- Solve logarithmic inequalities using the one to one property
- Use the base change formula to evaluate a log of any base
- Use the properties of logarithms to solve logarithmic equations
- Solve exponential and logarithmic functions graphically
- Evaluate natural logarithms
- Solve exponential equations involving the number e
- Use logarithms to solve exponential equations
- Use logarithms to solve word problems APPLICATIONS involving exponential functions
- Solve problems involving the compound interest formulas
- ~~• Choose the best model to fit data (exponential vs. quadratic etc.)~~
- ~~• Derive the formula for the sum of a finite geometric series and use the formula to solve real-world problems~~

Unit 5: Rational Functions and Relations

Learning objectives:

- ~~• Perform operations with rational expressions~~
- ~~• Simplify rational and complex expressions~~
- ~~• Apply properties of exponents to simplify rational expressions and perform operations~~
- ~~• Understand that rational expressions form a system analogous to the rational numbers, closed under addition, subtraction, multiplication, and division by a nonzero rational expression~~
- ~~• Graph and interpret rational functions, including determining asymptotes and domain and range~~
- ~~• Apply transformations of parent functions~~
- ~~• Analyze and solve rational equations and inequalities~~
- ~~• Identify end behavior~~

Unit 6: Conic Sections

Learning objectives:

- ~~• Identify a conic section given an equation in standard form~~
- ~~• Graph a quadratic equation given a focus and directrix~~
- ~~• Given a graph, locate the focus and directrix of a quadratic equation~~
- ~~• Graph a circle given the general form of an equation~~
- ~~• Derive the equation of a circle given the endpoints of the diameter and/or radius~~
- Model real-world situations using the equation of a circle

UNIT 6: PROBABILITY REVIEW

LEARNING OBJECTIVES:

- FIND THE TOTAL NUMBER OF OUTCOMES USING A VARIETY OF METHODS (FUNDAMENTAL COUNTING

Chino Valley Unified School District

High School Course Description

PRINCIPLE, PERMUTATIONS, COMBINATIONS)

- COMPUTE THEORETICAL AND EXPERIMENTAL PROBABILITIES
- COMPUTE PROBABILITIES OF COMPOUND EVENTS
- FIND PROBABILITIES OF INDEPENDENT AND DEPENDENT EVENTS
- USE TWO-WAY FREQUENCY TABLES TO FIND CONDITIONAL PROBABILITIES
- FIND MEASURES OF CENTER, SPREAD, AND POSITION

Unit 7: Statistics and Probability

Learning objectives:

- ~~Understand statistics as a process for making inferences about population parameters based on a random sample from that population~~
- CLASSIFY STUDY TYPES
- Design statistical studies
- ~~Recognize the purposes of and differences among sample surveys, experiments, and observational studies~~
- ~~Explain how randomization relates to each~~
- ~~Use data from a sample survey to estimate a population mean or proportion~~
- ~~Develop a margin of error through the use of simulation models for random sampling~~
- ~~Use data from a randomized experiment to compare two treatments~~
- ~~Use simulations to decide if differences between parameters are significant~~
- ~~Evaluate reports based on data~~
- ~~Use probabilities to make fair decisions~~
- Analyze decisions and strategies using probability concepts
- USE THE SHAPES OF DISTRIBUTIONS TO SELECT APPROPRIATE STATISTICS
- USE THE SHAPES OF DISTRIBUTIONS TO COMPARE DATA
- CONSTRUCT A PROBABILITY DISTRIBUTION
- ANALYZE A PROBABILITY DISTRIBUTION AND ITS SUMMARY STATISTICS
- USE THE EMPIRICAL RULE TO ANALYZE NORMALLY DISTRIBUTED VARIABLES
- APPLY THE STANDARD NORMAL DISTRIBUTION AND Z-VALUES
- FIND CONFIDENCE INTERVALS FOR NORMALLY DISTRIBUTED DATA
- PERFORM HYPOTHESIS TESTS ON NORMALLY DISTRIBUTED DATA

Unit 8: ~~Introduction to Trigonometry and Trigonometric Functions~~ REVIEW RIGHT TRIANGLE TRIGONOMETRY

Learning objectives:

- TRIG FUNCTION EVALUATION
- DEFINE TRIG FUNCTIONS AS HAVING AN INPUT VALUE OF ANGLES AND OUTPUT VALUE OF A RATIO OF SIDES
- FUNDAMENTAL IDENTITIES
- GIVEN ONE FUNCTION IN QUADRANT I OR IN A RIGHT TRIANGLE, FIND REMAINING TRIG FUNCTIONS
- COMPLEMENTARY ANGLES IN RADIANS
- TRIG FUNCTIONS OF SPECIAL RIGHT TRIANGLES (1ST QUADRANT)
- APPLICATIONS
- ANGLES OF ELEVATION AND DEPRESSION
- OPERATIONS WITH TRIG FUNCTIONS
- SOLVE SAA OR ASA TRIANGLES USING LAW OF SINES
- SOLVE SSA TRIANGLES USING LAW OF SINES (AMBIGUOUS CASE)
- SOLVE APPLICATION PROBLEMS
- SOLVE SAS TRIANGLES USING LAW OF COSINES
- SOLVE SSS TRIANGLES USING LAW OF COSINES

Chino Valley Unified School District

High School Course Description

- SOLVE APPLICATION PROBLEMS
- ~~• Utilize the unit circle to evaluate the six basic trigonometric functions~~
- ~~• Understand radian measure of an angle as the length of the arc on the unit circle subtended by the central angle~~
- ~~• Convert between radian and degree measures~~
- ~~• Find and use co-terminal angles to evaluate periodic functions~~
- ~~• Simplify trigonometric functions using the reciprocal identities, quotient identities and Pythagorean identities, sum and difference identities, and half and double angle identities~~
- ~~• Determine the quadrant in which the terminal side of an angle resides~~
- ~~• Given the value of one trigonometric function and a quadrant, determine the remaining trig values~~
- ~~• Utilize reference angles to evaluate trigonometric functions~~
- ~~• Graph all six basic trigonometric functions to at least two periods~~
- ~~• Choose trigonometric functions to model periodic phenomena with specified amplitude, frequency, and midline~~
- ~~• Verify trigonometric identities~~
- ~~• Solve oblique right triangles using the Law of Sines and Law of Cosines~~
- Solve trigonometric equations over the set of real numbers of a specified interval

Unit 9: Modeling with geometry THE UNIT CIRCLE

Learning Objectives:

- CONVERT FROM DEGREES TO RADIANS
- DRAW ANGLES IN DEGREES AND RADIANS USING INITIAL AND TERMINAL SIDES
- ARC LENGTH AS A DEFINITION OF RADIANT
- DRAW COTERMINAL ANGLES
- FIND COTERMINAL AND REFERENCE ANGLES
- EVALUATE TRIG FUNCTIONS USING COTERMINAL AND REFERENCE ANGLES
- FIND ALL TRIG FUNCTIONS GIVEN A POINT ON THE TERMINAL SIDE
- GIVEN ONE TRIG FUNCTION IN ALL QUADRANTS, FIND THE REMAINING TRIG FUNCTIONS
- SIGNS OF TRIG FUNCTIONS IN QUADRANTS
- BUILD UNIT CIRCLE
- UNIT CIRCLE APPROACH TO FINDING 6 TRIG FUNCTIONS GIVEN A POINT
- EVEN-ODD PROPERTIES
- INTRODUCE DOMAIN AND RANGE OF TRIG FUNCTIONS (DISCUSS FURTHER WITH GRAPHS)
- ~~• Apply geometric methods to solve design problems such as designing an object to satisfy physical constraints or minimize cost and working with typographic grid systems based on ratios~~
- ~~• Discover the formulas for surface area and volume of solids~~
- ~~• Identify the shapes of two dimensional cross sections of three dimensional objects and identify three dimensional objects generated by the rotation of two dimensional objects~~
- Model area using quadratics

UNIT 10: TRIGONOMETRIC GRAPHS

LEARNING OBJECTIVES:

- GRAPHS OF SINE AND COSINE
- TRANSFORMATIONS – VERTICAL AND HORIZONTAL STRETCH, COMPRESSION AND REFLECTION
- AMPLITUDE AND PERIOD
- WRITE EQUATION OF A SINUSOIDAL FUNCTION GIVEN A GRAPH
- DOMAIN AND RANGE OF TRIG FUNCTIONS

Chino Valley Unified School District

High School Course Description

- EVEN/ODD GRAPHS
- GRAPHS OF TANGENT, COTANGENT, SECANT, COSECANT
- TRANSFORMATIONS - VERTICAL AND HORIZONTAL STRETCH, COMPRESSION AND REFLECTION AND VERTICAL TRANSLATION
- PHASE SHIFT OF SINUSOIDAL FUNCTIONS (SINE AND COSINE ONLY)
- GRAPH THE FORM $y = A \sin(Bx - C) + D$

UNIT 11: Inverse TRIG FUNCTIONS

LEARNING OBJECTIVES:

- INVERSE SINE, COSINE AND TANGENT – INTRODUCE USING INVERSE GRAPHS
- DEFINE INVERSE TRIG FUNCTIONS AS HAVING AN INPUT VALUE OF A RATIO OF SIDES AND AN OUTPUT VALUE OF ANGLES
- DOMAIN AND RANGE OF INVERSES (SINE, COSINE AND TANGENT ONLY) WHEN IS THE INVERSE UNDEFINED?
- FIND VALUES OF INVERSE TRIG FUNCTIONS (SINE, COSINE AND TANGENT ONLY)
- COMPOSITIONS OF INVERSE FUNCTIONS
- FIND/SOLVE FOR THE INVERSE OF A TRIG FUNCTION/EQUATION
- BASIC SOLVING USING INVERSES
- FIND EXACT VALUES OF INVERSE SINE, COSINE, TANGENT GIVEN ONE FUNCTION AS A RATIO OF NUMBERS
- FIND EXACT VALUES OF INVERSE SINE, COSINE, TANGENT GIVEN ONE FUNCTION AS A RATIO OF VARIABLES

UNIT 12: TRIGONOMETRIC IDENTITIES AND EQUATIONS

LEARNING OBJECTIVES:

- OPERATIONS WITH TRIG FUNCTIONS
- FUNDAMENTAL TRIG IDENTITIES
- QUOTIENT, RECIPROCAL, EVEN/ODD, PYTHAGOREAN IDENTITIES
- ESTABLISH IDENTITIES
- USE ALGEBRA TO SIMPLIFY TRIGONOMETRIC EXPRESSIONS
- SUM AND DIFFERENCE FORMULAS
- USE FORMULAS TO FIND EXACT VALUES
- USE FORMULAS TO ESTABLISH IDENTITIES
- DOUBLE ANGLE AND HALF ANGLE FORMULAS
- USE DOUBLE ANGLE FORMULAS TO FIND EXACT VALUES
- USE DOUBLE ANGLE FORMULAS TO ESTABLISH IDENTITIES
- USE HALF ANGLE FORMULAS TO FIND EXACT VALUES
- SOLVE TRIG EQUATIONS
- SOLVE TRIG EQUATIONS BY FACTORING OR QUADRATIC FORMULA
- SOLVE TRIG EQUATIONS USING IDENTITIES

UNIT 13: SEQUENCES AND SERIES

LEARNING OBJECTIVES:

- SEQUENCES AS FUNCTIONS
- WRITE TERMS OF A SEQUENCE
- WRITE TERMS DEFINED BY A RECURSIVE FORMULA
- USE SUMMATION NOTATION (SIGMA NOTATION)
- FIND THE SUM OF A SEQUENCE
- GEOMETRIC SEQUENCES AND SERIES
- DETERMINE IF A SEQUENCE IS GEOMETRIC AND WRITE IN SIGMA NOTATION
- FIND THE SUM OF A FINITE GEOMETRIC SEQUENCE

Chino Valley Unified School District

High School Course Description

- FIND THE SUM OF AN INFINITE GEOMETRIC SEQUENCE (MANIPULATE THE SUM OF THE FINITE GEOMETRIC SERIES FORMULA)
- DETERMINE WHETHER AN INFINITE GEOMETRIC SERIES CONVERGES OR DIVERGES

3. Key Assignments:

Modeling Exponential Growth and Decay Functions with M&M's

A variety of instructional strategies will be used throughout Integrated Mathematics 3 Honors. Instructional strategies will be utilized during whole group instruction, small group instruction, partner/pair work, and individual work. The key goal of instruction is to challenge students to think about and discuss mathematics while using the eight Standards for Mathematical Practice (MP).

The standards for mathematical practice emphasize the importance of making sense of problems and persevering in solving them (MP1), reasoning abstractly and quantitatively (MP2), and solving problems that are based upon everyday life, society, and the workplace (MP4). Implicit instruction models such as guided inquiry provide students with the time and support to successfully engage in mathematical inquiry by collecting data and testing hypothesis.

During guided inquiry, the teacher provides the data and then questions students to help them arrive at a solution to the problem. The teacher utilizes this strategy throughout each unit to encourage students to explore and make sense of mathematical situations. Content especially suited to the use of this strategy involves functions with patterns and geometric relationships.

Problem-Based Learning:

In problem-based learning, the teacher poses a problem or question, assists when necessary, and monitors students' methods and solutions. During the use of this strategy students work either individually or in cooperative groups to solve challenging problems with real world applications. Throughout problem-based learning teachers encourage students to think for themselves and show resourcefulness and creativity. When students engage in problem solving, they must be allowed to make mistakes. The teacher creates a classroom environment that recognizes errors and uncertainties as inevitable accouterments of problem solving. Through class discussion and feedback, student errors become the basis of furthering understanding and learning. Problem-based learning will be utilized during the introduction of a concept as well as at the end of a unit of study.

Direct Instruction:

Direct instruction is effective for teaching information and basic skills during whole class instruction. In the first phase the teacher introduces, demonstrates, or explains the new concept or strategy, asks questions, and checks for understanding. The second phase is an intermediate step designed to result in the independent application of the new concept or described strategy. In the relatively brief third phase student's work independently and receive opportunities for closure. This phase also often serves in part as an informal assessment of the extent to which students understand what they are learning and how they use their knowledge or skills in the larger scheme of mathematics.

Cooperative Learning:

The cooperative learning model involves students working either in partners or in mixed ability groups to complete specific tasks. It assists teachers in addressing the needs of the wide diversity of students that is found in many classrooms. The teacher presents the group with a problem or a task and sets up the student activities. While the students work together to complete the task, the teacher monitors progress and assists student groups when necessary. Specific Kagan Cooperative Learning structures that will be used in Integrated Math 3 Honors are as follows:

- Mix-n-Match
- Line-Ups

Chino Valley Unified School District

High School Course Description

- Inside Outside
- Circle Rally Coach
- Quiz-Quiz Trade
- Rally Robin
- Stand Up, Hand Up, Pair Up
- Talking Chips
- Timed Round Robin
- All Write Round Robin
- Round Table
- Mix Pair Rally Coach
- Fan-n-Pick

These structures will be utilized within each unit to introduce concepts, practice important skills, and review key content.

Discourse:

Throughout this course the teacher will facilitate classroom discussions to support student understanding. The Standards for Mathematical Practice expect students to demonstrate competence in making sense of problems (MP1), constructing viable arguments (MP3), and modeling with mathematics (MP4). Through discourse in the mathematics classroom, students will be expected to communicate their understanding of mathematical concepts, receive feedback, and progress to deeper understanding. The teacher will use facilitation techniques such as rephrasing student comments, allowing wait time, and asking students to revise peer statements. These discussions will support students as they relate the everyday language of their world to mathematical language and symbols. Mathematical discourse will be an essential component of each unit of study and will provide detailed information to the instructor regarding student understanding and progress.

Visual Representation and Concrete Models:

Visual representation and concrete modeling will be utilized to support student understanding of key content standards. The teacher will model effective use of diagrams, concept maps, graphic organizers, and flow charts to show relationships between concepts and develop deeper understanding. Learning that utilizes different modes of instruction

is necessary to promote both student understanding and long-term memory. The mathematical practice standards suggest that students look for and make use of structure (MP7), construct viable arguments (MP3), model with mathematics (MP4), and use appropriate tools strategically (MP5).

In order to develop these mathematical habits, the teacher will emphasize meaningful relationships that connect concepts, utilize concept maps and graphic organizers to summarize lesson content and objectives, and facilitate student use of models and representations to demonstrate understanding. For example, teachers will use models to demonstrate the Pythagorean Theorem, utilize algebra tiles to demonstrate an algebraic expression, and use angles to demonstrate triangle congruencies.

Supporting Mathematical Practice 1: Make sense of problems and persevere in solving them

In Integrated Mathematics 3 Honors, students will discuss, think, work in groups, and share, which provides a classroom environment for students to make sense of problems, develop strategies, persevere in implementing the strategy, and analyze the results.

Chino Valley Unified School District

High School Course Description

As students work collaboratively through problems, they will plan and execute a solution strategy. Each group member has the responsibility to monitor and evaluate the progress of the group, and to make suggestions for changing course, if necessary. Teachers will circulate through the room monitoring students' work, assessing progress, and redirecting with guided questions.

To bring closure and provide summary for each problem, teachers will ask thought-provoking questions that require students to explain their thinking and process. Multiple groups will present their solutions with class discussion centered on alternate solution paths, connections to prior concepts, and generalizations.

Supporting Mathematical Practice 2: Reason abstractly and quantitatively

Throughout the course, scenarios will help students recognize and understand that quantitative relationships seen in the real world are no different than quantitative relationships in mathematics. Some problems begin with real-world context to remind students that the quantitative relationships they already use can be formalized mathematically. Other problems will use real-world situations as an application of mathematical concepts.

Supporting Mathematical Practice 3: Construct viable arguments and critique the reasoning of others

In Integrated Math 3 Honors classrooms, students are active participants in their learning; they are doing the work, presenting solutions, and critiquing each other. The teacher facilitates the discussion and highlights important connections, strategies, and conclusions.

Each lesson ends with the statement "Be prepared to share your solutions and methods." Students are expected to be able to communicate their reasoning and critique the explanation of others. As students explain problem-solving steps or the rationale for a solution, they will internalize the process and reasoning behind the mathematics.

Supporting Mathematical Practice 4: Model with mathematics

Activities throughout the course provide opportunities for students to create and use multiple representations (words, tables, graphs, and symbolic statements) to organize, record, and communicate mathematical ideas.

Manipulatives and various models are incorporated throughout to develop a conceptual understanding of mathematical concepts. These activities provide opportunities for students to develop strategies and reasoning that will serve as the foundation for learning more abstract mathematics. To foster the transfer of student understanding from concrete manipulatives to the abstract procedures, a variety of instructional prompts are used.

Supporting Mathematical Practice 5: Use appropriate tools strategically

In Integrated Mathematics 3 Honors, activities throughout the course facilitate the appropriate use of tools including graphing calculators, rulers, protractors, compasses, and manipulatives. Tools are used in a variety of ways to build conceptual understanding, to explore concepts, and to verify solutions. Worked examples are provided as appropriate within lessons to demonstrate how to use various tools.

Supporting Mathematical Practice 6: Attend to precision

Each lesson throughout the course provides opportunities for students to communicate precisely when writing their solutions, and then sharing their solutions with their peers. Teachers ensure that students label units of measure and explain their reasoning using appropriate definitions and mathematical language.

Chino Valley Unified School District

High School Course Description

Supporting Mathematical Practice 7: Look for and make use of structure

Activities throughout the course provide opportunities for students to analyze numeric, geometric, and algebraic patterns. Accompanying questions help students notice relationships for themselves as opposed to memorization of facts.

Supporting Mathematical Practice 8: Look for and express regularity in repeated reasoning

During activities throughout the course, students are provided opportunities to make observations, notice patterns, and make generalizations. Students are required to communicate their generalizations verbally and symbolically. This understanding will lead to greater transfer and ability to solve non-routine problems. In addition, teachers will facilitate discussions that highlight important connections, efficient strategies, and conclusions.

Assessment Including Methods and/or Tools:

- Daily Student Observation
- Formal Daily Assessment
- Performance Tasks
- End of Unit Test
- Projects
- Quizzes
- Semester Final Exam

A combination of both informal, formal, informative and summative assessments will be used to evaluate student progress towards students' ability to think mathematically, developing students' conceptual understanding of mathematics, and developing students' procedural fluency in mathematics.

Daily Student Observation:

Daily student observations are in class observations of students working on mathematics tasks, either independently or in groups. Walking around the room, actively listening to students, asking questions, directing discourse, and helping where needed are all forms of informal assessment. The instantaneous feedback to students about where to go next, what question they may want to ask themselves to gain insight into a problem, or simply correcting computational errors, results in this practice being a form of formative assessment. Teachers may use notes, or they may focus their observations using checklists based on specific skills and concepts. In addition to notes and checklists, teachers may also use student whiteboards, Thumbs Up/Thumbs Down, or Fist to Five, to informally determine student understanding of the concept being taught.

Formal Daily Assessment:

Formal Daily Assessments are both in classroom and out of classroom assessments that teachers use to check for understanding. These assessments are typically done at the end of a lesson to see how much the students have learned. Examples of formal daily assessments are homework, class work, and Ticket out the Door. These types of assessments are formative because teachers use these assessments to gauge student understanding of the concept, procedure, or skill. Based on student results teachers modify lessons to meet the needs of their students.

Performance Tasks:

Performance Tasks consist of problems or scenarios that demand students engage in thinking about a problem, encourage them to justify their thinking, and often require students to engage with other students. Administered to individual students or to groups, performance tasks are often complex problem-solving activities that require students to apply prior knowledge in a given situation or to extend current knowledge in new directions.

Chino Valley Unified School District

High School Course Description

Both closed tasks and open tasks are used in Performance Tasks. Closed tasks will ask students to provide one correct answer and usually there is only one correct way to reach that answer. In Integrated Math 3 Honors, closed tasks will be used to evaluate student procedural fluency in mathematics. Open tasks will come in two forms, open-middle tasks and open-ended tasks. Open-middle tasks require one correct answer; however, students may provide different paths to the answer. Open-middle tasks are effective in assessing how students solve problems and think about mathematics. They reveal student thinking throughout the problem-solving process, and they give students the opportunity to develop and use their own strategies and to solve problems in ways that are most comfortable to them. Open-ended tasks have many correct answers and many correct routes to getting those answers. They include tasks that require students to make conjectures, solve non-routine problems, and justify their answers. Open-ended tasks often pose questions based on real situations, thereby giving the students a chance to see how mathematics is used outside the classroom. They often require students to make many decisions about using mathematics and sometimes require students to make assumptions and add pertinent information. They provide teachers with the opportunity to see how their students make problem-solving decisions and how they use the mathematics they have learned. Open-ended tasks also give students the opportunity to be creative and use their own ideas for solving problems. In Integrated Math 3 Honors, open tasks will be used to assess students' problem-solving ability and conceptual understanding.

Performance tasks will be given at the conclusion of units 3, 6, 9, and 12. The Performance tasks will be evaluated according to unit goals and objectives and scored with a Four-Point rubric shown below.

Got It: Evidence shows that the student essentially has the target concept or idea.

- Score of 4 Excellent: Full Accomplishment

Strategy and execution meet the content, process, and qualitative demands of the task. Communication is judged by effectiveness, not length. May have minor errors.

- Score of 3 Proficient: Substantial Accomplishment

Could work to full accomplishment with minimal feedback. Errors are minor, so teacher is confident that understanding is adequate to accomplish objective.

Not Yet: Student shows evidence of major misunderstanding, incorrect concept or procedure, or failure to engage in task.

- Score of 2 Marginal: Partial Accomplishment

Part of the task is accomplished, but there is a lack of evidence of understanding or evidence of not understanding. Direct input or further teaching is required.

- Score of 1 Unsatisfactory: Little Accomplishment

The task is attempted, and some mathematical effort is made. There may be fragments of accomplishment but little or no success.

End of Unit Test:

End of unit tests measures student learning of the content and skills in a unit. Such tests are linked to the specific learning goals of each unit (see course outline), the California Common Core Mathematics Standards for Integrated Mathematics 3 Honors, and utilizing the Standards for Mathematical Practice. To effectively assess such goals, such tests should include various types of assessment items, including multiple choice, selected response, short answer, and both closed-tasks, and open-middle tasks (see Performance Tasks above). End of unit tests will be given at the end of each unit.

Projects:

Projects are another form of formal assessment that will be used in Integrated Mathematics 3 Honors. Projects are typically extended open-ended tasks. Like open-ended tasks, projects have many solutions with many routes to the

Chino Valley Unified School District

High School Course Description

solutions, but they require many more decisions from students, and projects typically will require students to work for a week or more. Projects focus on situations outside of school that require students to use different types of mathematics, such as algebra, geometry, or probability in the same task. Also, they connect mathematics to other subjects, such as language arts, science, social studies, art, or music.

Projects allow students to see mathematics in action outside the classroom by giving students a chance to connect mathematics with real situations and other subject areas. They also allow teachers to assess how students think, how our students persevere, and how they connect ideas. If presentations are part of the project, teachers are also able to see how students communicate mathematics orally.

Projects will be evaluated according to unit goals and objectives and scored with a Four-Point rubric shown below and will be given after units 2, 10, and 14.

Got It: Evidence shows that the student essentially has the target concept or idea.

- Score of 4 Excellent: Full Accomplishment

Strategy and execution meet the content, process, and qualitative demands of the task. Communication is judged by effectiveness, not length. May have minor errors.

- Score of 3 Proficient: Substantial Accomplishment

Could work to full accomplishment with minimal feedback. Errors are minor, so teacher is confident that understanding is adequate to accomplish objective.

Not Yet: Student shows evidence of major misunderstanding, incorrect concept or procedure, or failure to engage in task.

- Score of 2 Marginal: Partial Accomplishment

Part of the task is accomplished, but there is a lack of evidence of understanding or evidence of not understanding. Direct input or further teaching is required.

- Score of 1 Unsatisfactory: Little Accomplishment

The task is attempted, and some mathematical effort is made. There may be fragments of accomplishment but little or no success.

Quizzes:

In Integrated Mathematics 3 Honors, quizzes are used as formative assessments as part of a unit of study. Quizzes are linked to specific subset of learning goals within a unit of study, the California Common Core Mathematics Standards for Integrated Mathematics 3 Honors and pays attention to the Standards for Mathematical Practice. To effectively assess such goals, quizzes should include various types of assessment items, including multiple choice, selected response, short answer, and both closed-tasks and open-middle tasks (see Performance Tasks above). A minimum of two quizzes will be given per unit.

Semester Final Exams:

Semester final exams are summative assessments designed to measure student learning of the content and skills learned in a semester. Such exams are linked to the specific learning goals of each unit taught in the semester, the California Common Core Mathematic Standards for Integrated Mathematics 3 Honors, and the Standards for Mathematical Practice. To effectively assess such goals, these tests will include various types of assessment items, including multiple choice, selected response, short answer, and both closed-tasks and open-middle tasks (see Performance Tasks above).

Chino Valley Unified School District

High School Course Description

Semester final exams will be given twice a year, at the end of both fall and spring semesters.

4. INSTRUCTIONAL METHODS AND/OR STRATEGIES:

- NO-OPT OUT STUDENT ENGAGEMENT STRATEGIES
- DIRECT INSTRUCTION
- CONSTRUCTION OF VIABLE ARGUMENTS AND CRITIQUING OF OTHERS
- MODELING
- TASK ANALYSIS
- GUIDED DISCOVERY
- SELF-DISCOVERY
- COOPERATIVE LEARNING
- REAL-WORLD PROBLEM ANALYSIS AND SOLUTIONS
- MATHEMATICAL DISCOURSE

5. Assessment Including Methods and/or Tools:

The evaluation of student progress and evaluation will be based on the following criteria outlined in board policy:

- Assessments: 60-75% of the final grade
- Assignments and class discussions: 25-40% of the final grade

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and
Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: PURCHASE ORDER REGISTER

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BACKGROUND

Board Policy 3310 Business and Noninstructional Operations – Purchasing requires approval/ratification of purchase orders by the Board of Education. A purchase order is a legal contract between a district and vendor, containing a description of each item listed and/or a statement to the effect that supplies, equipment or services furnished herewith shall be in accordance with specifications and conditions.

Purchase orders represent a commitment of funds. No item on this register will be processed unless within budgeted funds. The actual payment for the services or materials is made with a warrant (check) and reported on the warrant register report.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the purchase order register, provided under separate cover.

FISCAL IMPACT

\$3,808,654.47 to all District funding sources.

NE:GJS:AGH:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and
Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: AGREEMENTS FOR CONTRACTOR/CONSULTANT SERVICES

=====

BACKGROUND

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

FISCAL IMPACT

As indicated.

NE:GJS:AGH:pw

SUPERINTENDENT	FISCAL IMPACT
S-2021-001 Margaret A. Chidester & Associates. To provide legal services. Submitted by: Superintendent Duration of Agreement: July 1, 2020 - June 30, 2021	Contract amount: Per rate sheet Funding source: General Fund

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
CIIS-1920-217 CEV Multimedia, Ltd. To provide online learning for Business Academy of Hospitality and Tourism. Submitted by: Chino Hills HS Duration of Agreement: May 8, 2020 - May 8, 2021	Contract amount: \$1,500.00 Funding source: Perkins Grant
CIIS-1920-218 Zoom Video Communication Inc. To provide video conferencing software. Submitted by: Technology Duration of Agreement: April 28, 2020 - April 27, 2021	Contract amount \$2,200.00 Funding source: General Fund
CIIS-2021-016 Connections Education, Inc. dba Pearson Online. To provide GradPoint MS premium suite annual software licenses. Submitted by: Alternative Education Center Duration of Agreement: July 1, 2020 - June 30, 2021	Contract amount: \$40,792.50 Funding source: School Site Budget
CIIS-2021-017 Connections Education, Inc. dba Pearson Online. To provide GradPoint MS premium suite annual software licenses. Submitted by: Alternative Education Center Duration of Agreement: July 1, 2020 - June 30, 2021	Contract amount: \$5,843.25 Funding source: School Site Budget
CIIS-2021-018 International Academy of Science. To provide Acellus student master annual software licenses. Submitted by: Alternative Education Center Duration of Agreement: July 1, 2020 - June 30, 2021	Contract amount: \$35,000.00 Funding source: School Site Budget
CIIS-2021-019 LogMeIn USA Inc. To provide virtual meeting provider. Submitted by: Alternative Education Center Duration of Agreement: July 1, 2020 - June 30, 2021	Contract amount: \$4,176.00 Funding source: School Site Budget
CIIS-2021-020 American Academy of Pediatrics. To provide medical protocol integrated with collaborating physician. Submitted by: Health Services Duration of Agreement: July 1, 2020 - June 30, 2021	Contract amount: \$670.00 Funding source: LCAP
CIIS-2021-021 Dr. Sandra So. To provide collaborating physician services. Submitted by: Health Services Duration of Agreement: July 1, 2020 - June 30, 2021	Contract amount: \$1,000.00 Funding source: LCAP
CIIS-2021-022 Edgenuity, Inc. To provide three year software subscription. Submitted by: Alternative Education Center Duration of Agreement: July 1, 2020 - June 30, 2023	Contract amount: \$108,870.00 Funding source: School Site Budget

FACILITIES, PLANNING, AND OPERATIONS	FISCAL IMPACT
F-1920-069 John Buck dba J2 Builders. To provide construction project oversight and consulting services. Submitted by: Maintenance, Operations, and Construction Duration of Agreement: May 8, 2020 - June 30, 2021	Contract amount: \$31,500.00 Funding source: Capital Facilities Fund 25
F-1920-070 Leading Edge Air Conditioning. To provide HVAC project oversight and consulting services. Submitted by: Maintenance, Operations, and Construction Duration of Agreement: May 8, 2020 - June 30, 2021	Contract amount: \$55,000.00 Funding source: Deferred Maintenance Fund 14

SAN BERNARDINO COUNTY	FISCAL IMPACT
SBC-11-510-A-10 SB County Probation Department. To provide school probation officer program for the 2020/2021 school year. Submitted by: Risk Management Duration of Agreement: July 1, 2020 - June 30, 2021	Contract amount: \$62,470.00 Funding source: LCAP

APPROVED CONTRACTS TO BE AMENDED	AMENDMENT
S-1920-002 Rob Wiltsey Creative Partners. To provide fifteen videos. Submitted by: Communications Duration of Agreement: July 1, 2019 - June 30, 2020 Original Agreement Board Approved: June 6, 2019	Add virtual graduation video for Ayala HS, Buena Vista HS, Chino HS, Chino Hills HS, and Don Lugo HS Contract amount: Increase from \$39,750.00 to \$61,750.00 Funding source: General Fund
CIIS-1920-073 Extensive Therapy. To provide Speech/Language Therapy services. Submitted by: Special Education Duration of Agreement: July 1, 2019 - June 30, 2020 Original Agreement Board Approved: June 20, 2019	Contract amount: Increase from \$250,000.00 to \$280,000.00 Funding source: Special Education
CIIS-1920-215 ConvergeOne. To provide COVID-19 system chromebook retrieval and cart deployment. Submitted by: Technology Duration of Agreement: March 20, 2020 - June 30, 2020 Original Agreement Board Approved: April 16, 2020	Contract amount: Increase from \$27,000.00 to \$46,440.00 Funding source: General Fund (CV19)
CIIS-2021-004 Fastbridge Learning. To provide universal screening for Multi-Tiered System of Support (MTSS) for Academic and Behavior (A & B). Submitted by: Access and Equity Duration of Agreement: July 1, 2020 - June 30, 2021 Original Agreement Board Approved: March 19, 2020	Change name to Illuminate Education, Inc. Contract amount: \$129,500.00 Funding source: Title I & IV

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: SURPLUS/OBSOLETE PROPERTY

=====

BACKGROUND

The Board of Education recognizes that the District may own personal property which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of Education Code 17545.

Lists of surplus items are emailed to the Facilities/Planning Department to be placed on an upcoming Board agenda. After Board approval, items may be picked up by District warehouse or a liquidation company for public auction. Proceeds of the sale are deposited into the General Fund.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

FISCAL IMPACT

Increase to the General Fund from proceeds of sale.

NE:GJS:pw

**CHINO VALLEY UNIFIED SCHOOL DISTRICT
SURPLUS/OBSOLETE PROPERTY**

May 7, 2020

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Envelope Printer	Hasler	38010406	Duplicating
Conveyor	Hasler	420701072	Duplicating
Freehand Folder	Accufast Desktop	300E7938	Duplicating
Label Maker	Dymo	06100293085	Duplicating
MultiGraph Offset Press		949595	Duplicating
Storage Cabinet			Duplicating

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: RESOLUTION 2019/2020-48, AUTHORIZATION TO UTILIZE A PIGGYBACK CONTRACT

=====

BACKGROUND

Public Contract Code (PCC) 20111 requires school district governing boards to competitively bid and award any contracts involving an expenditure of more than \$86,000.00 to the lowest responsible bidder.

Notwithstanding PCC 20111, PCC 20118 and Administrative Regulation 3311 state that without advertising for bids and upon a determination that it is in the best interest of the District, the Board may authorize District staff by contract, lease, requisition, or purchase order of another public corporation or agency, to lease data-processing equipment, or to purchase materials, supplies, equipment, automotive vehicles, tractors and other personal property for the District in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor (piggyback).

Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of personal property, the District may authorize the lease or purchase of personal property directly to the vendor under the same terms that are available to the public corporation or agency under the contract.

Staff requests approval of the following resolution to provide authorization for the District to participate by piggyback in contract as itemized below:

Resolution	Contract	Contractor	Description	Term
2019/2020-48	Kings County Office of Education Project No. 061119	Softchoice Corporation	Microsoft Volume Licensing Agreement for the Educational Enrollment Solution	7/31/2019-6/30/2022

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolution 2019/2020-48, authorization to utilize a piggyback contract.

FISCAL IMPACT

Unknown.

NE:GJS:AGH:pw

**Chino Valley Unified School District
Resolution 2019/2020-48
Authorization to Utilize the Kings County Office of Education Project No. 061119
With Softchoice Corporation
to Purchase Microsoft Volume Licensing Agreement for the Educational
Enrollment Solution
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure Microsoft Volume Licensing agreement for the Educational Enrollment Solution for the District;

WHEREAS, Kings County Office of Education currently has a piggyback contract, Project No. 061119, in accordance with Public Contract Code 20118 with Softchoice Corporation, that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids, if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of Microsoft Volume Licensing agreement for the Educational Enrollment Solution through the piggyback contract procured by the Kings County Office of Education Project No. 061119.

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of Microsoft Volume Licensing agreement for the Educational Enrollment Solution through the piggyback contract originally procured by the Kings County Office of Education Project No. 061119 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of Microsoft Volume Licensing agreement for the Educational Enrollment Solution in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Kings County Office of Education Project No. 061119.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 31, 2019, for the term ending June 30, 2022.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 7th day of May 2020 by the following vote:

Blair	_____
Cruz	_____
Gagnier	_____
Na	_____
Schaffer	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: NOTICE OF COMPLETION FOR CUPCCAA PROJECTS

BACKGROUND

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the projects listed below.

CUPCCAA Project	Project Description	Contractor	Original Quotation	Change Order	Total	Funding Source
CC2020-21	Rolling Ridge ES and Chino Hills HS Tree Work and Vegetation Management	Mission Landscape Co., Inc.	\$43,341.00	N/A	\$43,341.00	01
CC2020-22	District Wide Pool Equipment Repair at Ayala HS, Chino HS, Chino Hills HS, and Don Lugo HS	Horizon Mechanical Contractors of California	\$19,680.00	N/A	\$19,680.00	01
CC2020-23	Ayala HS, Chino Hills HS, and Don Lugo HS HVAC Coil Cleaning	Leading Edge Air Conditioning	\$23,000.00	N/A	\$23,000.00	01
CC2020-26	Cortez ES Concrete and Fence Renovations	Nextgen Construction Inc.	\$23,800.00	N/A	\$23,800.00	01
CC2020-27	Chino Hills HS Commercial Duty Rolling Steel Door Replacement	Vortex Industries, Inc.	\$20,779.19	N/A	\$20,779.19	14

Documentation indicating satisfactory completion and compliance with specifications has been obtained from school site administrators; CVUSD Project Managers; Beverly Beemer, Director, Planning; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for these projects.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for CUPCCAA Projects.

FISCAL IMPACT

\$109,821.00 to General Fund 01.

\$20,779.19 to Deferred Maintenance Fund 14.

NE:GJS:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: NOTICE OF COMPLETION FOR BID 19-20-05F, DISTRICT WIDE ASPHALT REPAIRS-CHINO HS FEEDER GROUP

=====

BACKGROUND

On July 18, 2019, the Board of Education awarded Bid 19-20-05F, District Wide Asphalt Repairs-Chino HS Feeder Group to Premier Paving, Inc. All contracted work was completed on March 31, 2020. Contract summary is provided below.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
\$168,695.00	N/A	\$168,695.00	\$8,434.75

Documentation indicating satisfactory completion and compliance with specifications has been obtained from: school site administrators; Alex Rivera, Project Manager; Beverly Beemer, Director, Planning; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid 19-20-05F, District Wide Asphalt Repairs-Chino HS Feeder Group.

FISCAL IMPACT

None.

NE:GJS:AGH:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: BID 19-20-30F, CANYON HILLS JHS AND TOWNSEND JHS – INTERIM HOUSING

=====

BACKGROUND

Public Contract Code 20111 requires that contracts for public works exceeding \$15,000.00 be legally advertised and awarded to the lowest responsible bidder, who shall have such surety as the Board requires.

A Notice to Contractors Calling for Bid 19-20-30F, Canyon Hills JHS and Townsend JHS – Interim Housing was published in the Inland Valley Daily Bulletin on March 12, 2020, and March 19, 2020. Bids were opened at 2:30 p.m. on April 21, 2020. The results are as follows:

Bid Package	# of Bids Received	Low Bidder	Bid Amount
BP 01 – Demo, Site Clearing, Grading, Paving, Landscaping, Striping & Fencing	13	Bogh Construction	\$955,070.00
BP 02 – Site Electrical, Electrical, Low Voltage, Data, Fire Alarm, Security & Communications	9	FEC Electric, Inc.	\$826,071.00
BP 03 – Demo, Drywall, Ceiling, Roofing, Flooring, Painting, Signage & Cleaning	8	Hamel Contracting, Inc.	\$300,008.00

The basic scope of work for this project includes site preparation, electrical, low voltage, and fire alarm as well as asphalt paving for portable classroom egress.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education award Bid 19-20-30F, Canyon Hills JHS and Townsend JHS – Interim Housing to Bogh Construction; FEC Electric, Inc.; and Hamel Contracting, Inc.

FISCAL IMPACT

\$2,081,149.00 to Building Fund 21.

NE:GJS:AGH:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

**SUBJECT: BID 19-20-34F, CATTLE ES, MAGNOLIA JHS, AND RAMONA JHS
CONCRETE ALTERATIONS**

BACKGROUND

Public Contract Code 20111 requires that contracts for public works exceeding \$15,000.00 be legally advertised and awarded to the lowest responsible bidder, who shall have such surety as the Board requires.

A Notice to Contractors Calling for Bid 19-20-34F, Cattle ES, Magnolia JHS, and Ramona JHS Concrete Alterations was published in the Inland Valley Daily Bulletin on March 11, 2020, and March 18, 2020. Bids were opened at 1:45 p.m. on April 21, 2020. The results are as follows:

Contractor	Bid Amount
Oak Hills Concrete	\$377,541.00
KAR Construction Inc.	\$413,000.00
TSR Construction and Inspection	\$483,400.00
Fast-Track Construction Corp	\$594,980.00
General Consolidated Constructors, Inc.	\$895,000.00

The basic scope of work for this project includes demolishing, prepping, pouring, and finishing specified concrete slabs and curbs.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education award Bid 19-20-34F, Cattle ES, Magnolia JHS, and Ramona JHS Concrete Alterations to Oak Hills Concrete.

FISCAL IMPACT

\$377,541.00 to Building Fund 21.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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Humility • Civility • Service

DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: BID 19-20-42F, MAGNOLIA JHS AND RAMONA JHS KITCHEN REMODELS

=====

BACKGROUND

Public Contract Code 20111 requires that contracts for public works exceeding \$15,000.00 be legally advertised and awarded to the lowest responsible bidder, who shall have such surety as the Board requires.

A Notice to Contractors Calling for Bid 19-20-42F, Magnolia JHS and Ramona JHS Kitchen Remodels was published in the Inland Valley Daily Bulletin on March 6, 2020, and March 13, 2020. Bids were opened at 2:30 p.m. on April 6, 2020. The results are as follows:

Contractor	Bid Amount
Hamel Contracting, Inc.	\$2,972,016.00
Monet Construction	\$3,096,000.00
PCN3, Inc.	\$3,285,000.00
Leonida Builders	\$2,245,000.00
Harik Construction	\$2,457,000.00

The basic scope of work for this project includes general modernization of each kitchen with new mechanical, plumbing, electrical, new walk-in freezers and coolers, new floor and wall finishes.

The apparent low bidder, Leonida Builders, was determined to be non-responsive as a result of not listing any pre-qualified subcontractors. The second apparent low bidder, Harik Construction, withdrew its bid due to a mathematical error discovered by the contractor after bid opening. Therefore, it is recommended that the bid be awarded to the next low bidder Hamel Contracting, Inc.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education award Bid 19-20-42F, Magnolia JHS and Ramona JHS Kitchen Remodels to Hamel Contracting, Inc.

FISCAL IMPACT

\$2,972,016.00 to Capital Facilities Fund 25.

NE:GJS:AGH:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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Humility • Civility • Service

DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: CUPCCAA BID 19-20-33I, CHINO VALLEY ADULT SCHOOL PUBLIC ADDRESS SYSTEM RENOVATION

=====

BACKGROUND

Pursuant to Public Contract Code 22032(b) public projects in the amount of \$200,000.00 or less can be use informal bidding procedures as defined by the Uniform Public Construction Cost Accounting Act.

A Notice to Contractors Calling for Bids for CUPCCAA Bid 19-20-33I, Chino Valley Adult School Public Address System Renovation was emailed on April 6, 2020, to contractors currently listed on the 2020 list of qualified contractors. Bids were opened at 2:00 p.m. on April 17, 2020. The results are as follows:

Contractor	Bid Amount
Time & Alarm Systems	\$112,970.00

The basic scope of work for this project includes removing and replacing the outdated public address system with a Bogen Quantum Multicom integrated communications system.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education award CUPCCAA Bid 19-20-33I, Chino Valley Adult School Public Address System Renovation to Time & Alarm Systems.

FISCAL IMPACT

\$112,970.00 to Building Fund 21.

NE:GJS:AGH:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: CUPCCAA BID 19-20-45I, CAL AERO K-8 FLOORING RENOVATION

=====

BACKGROUND

Pursuant to Public Contract Code 22032(b) public projects in the amount of \$200,000.00 or less can be use informal bidding procedures as defined by the Uniform Public Construction Cost Accounting Act.

A Notice to Contractors Calling for Bids for CUPCCAA Bid 19-20-45I, Cal Aero K-8 Flooring Renovation was emailed on March 31, 2020, to contractors currently listed on the 2020 list of qualified contractors. Bids were opened at 2:30 p.m. on April 6, 2020. The results are as follows:

Contractor	Bid Amount
New Image Commercial Flooring	\$98,221.00
Custom Craft Flooring Contractors	\$106,881.25
Rite-Way Flooring, Inc.	\$125,792.00

The basic scope of work for this project includes the removal of old flooring materials and the installation of new flooring materials in classrooms.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education award CUPCCAA Bid 19-20-45I, Cal Aero K-8 Flooring Renovation to New Image Commercial Flooring.

FISCAL IMPACT

\$98,221.00 to Deferred Maintenance Fund 14.

NE:GJS:AGH:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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Humility • Civility • Service

DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

SUBJECT: CHANGE ORDER FOR BID 18-19-08F, AYALA HS NEW SCIENCE LAB BUILDING (BP#18)

BACKGROUND

On November 15, 2018, the Board of Education awarded Bid 18-19-08F, Ayala HS New Science Lab Building to the following contractors: Bid Package 01 Survey/Demo/Earthwork/Asphalt Paving to Lee & Stires, Inc.; Bid Package 02 Site/Structural Concrete to Bravo Concrete Construction Services Inc.; Bid Package 03 Masonry to Kretschmar & Smith, Inc.; Bid Package 04 Structural Steel/Misc. Steel to VSC, Inc. dba Vulcan Steel Company; Bid Package 05 Wood Framing to Tomahawk Builders, Inc.; Bid Package 06 Insulation/Drywall/Metal Stud Framing/Plaster to Sierra Lathing Co., Inc.; Bid Package 07 Sheet Waterproofing/Membrane Roofing to Danny Letner Inc., dba Letner Roofing Co.; Bid Package 08 Sheet Metal/Metal Panels to Risher Sutherland, Inc. dba United Contractors; Bid Package 09 Doors/Frames/Hardware to Construction Hardware; Bid Package 10 Glass/Glazing to E & R Glass Contractors, Inc.; Bid Package 11 Tile to Floored Tile & Stone, Inc.; Bid Package 12 Acoustical Panel Ceilings to Southcoast Acoustical Interiors, Inc.; Bid Package 14 Painting to Cramer Painting Inc.; Bid Package 15 Specialties to RVH Constructors, Inc.; Bid Package 16 Laboratory Casework/Finish Millwork to Stolo Cabinets, Inc.; Bid Package 17 Fire Protection to Kincaid Industries, Inc.; Bid Package 18 Plumbing/Site Utilities to Emyrean Plumbing; Bid Package 19 HVAC to Coutts Heating and Cooling, Inc.; Bid Package 20 Electrical/Fire Alarm/Low Voltage/Elevator to Southern California West Coast Electric, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
4	Bid Package 18-Plumbing/Site Utilities –Emyrean Plumbing	\$6,090.00
Previously Approved Change Orders		\$80,160.00
Bid Amount:		\$1,544,485.00
Revised Total Project Amount:		\$1,630,735.00

The change order results in a net increase of \$6,090.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order for Bid 18-19-08F, Ayala HS New Science Lab Building (BP #18).

FISCAL IMPACT

\$6,090.00 to Building Fund 21.

NE:GJS:MS:pw



CHINO VALLEY UNIFIED SCHOOL DISTRICT

Facilities, Planning and Operations Division

5130 Riverside Drive

Chino, CA 91710

Telephone: 909.628.1202, Ext. 1200 Fax: 909.548.6034

CHANGE ORDER

DATE: 3/12/2020 BID #: 18-19-08F CHANGE ORDER: 004

PROJECT: Ayala High School New Science / Lab Building

DSA APPLICATION #: 04-117359 DSA FILE #: _____

OWNER: Chino Valley Unified School District

ARCHITECT: WLC Architects CONTRACTOR: Empyrean Plumbing (BP #18)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Relocate approximately 200' of existing 3" irrigation main line at Northeast corner of new Science Building
	Reason:	CVUSD requested relocation of existing line since the existing locations will be under new flatwork
	Document Ref:	Change Order Request No. 018
	Requested by:	CVUSD
	Change in Contract Sum:	\$6,090.00 / ADD
	Time Extension:	0 Calendar days

END OF CHANGE ORDER NO. 04 ITEMS

CONTRACT SUMMARY

The original contract amount was:	<u>\$1,544,485.00</u>
Previously approved change order amount(s):	<u>\$80,160.00</u>
The contract amount will be increased/decreased by this Change Order:	<u>\$6,090.00</u>
The new contract amount including this change order will be:	<u>\$1,630,735.00</u>
The original contract completion date:	<u>01/03/20</u>
The contract time will be increased/decreased by days:	<u>0</u>
The date of completion as a result of this Change Order is:	<u>01/03/20</u>

APPROVED BY:

Change Order No. 04

Page 1 of 2

Rev. 9/13/19



SignNow e-signature ID: f41df28c6a...
03/12/2020 18:27:12 UTC

Contractor (Empyrean Plumbing)

Nicholas Farmer / PM

Print Name / Title

03/12/2020

Date



SignNow e-signature ID: 055cb49602...
03/13/2020 14:35:29 UTC

Architect (WLC Architects)

Jim DiCamillo / President, Architect, AIA LEED AP

Print Name / Title

03/13/2020

Date



SignNow e-signature ID: 7bd9d04258...
03/12/2020 18:52:13 UTC

**DSA Inspector of Record
(Knowland Construction Services)**

Ken Burr / DSA Inspector

Print Name / Title

03/12/2020

Date



SignNow e-signature ID: 72869c6ed6...
03/12/2020 18:14:00 UTC

**Construction/Project Manager
(Balfour Beatty)**

Mark Mercado / Project Manager

Print Name / Title

03/12/2020

Date



SignNow e-signature ID: f3cf91d35c...
03/12/2020 23:24:39 UTC

CVUSD Construction Coordinator

James Costa / Construction Coordinator,
Maintenance, Operations & Construction

Print Name / Title

03/12/2020

Date



Director, M.O.C.

Martin Silveira / Director of Maintenance, Operations
and Construction

Print Name / Title





Owner (authorized agent)

Gregory Stachura / Assistant Superintendent, Facilities,
Planning & Operations Department

Print Name / Title



CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: CHANGE ORDER FOR BID 18-19-10F, CATTLE ES, LITEL ES, AND OAK RIDGE ES ALTERATION PROJECT (BP 03-01)

=====

BACKGROUND

On December 13, 2018, the Board of Education awarded Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project BP 03-01 to K.A.R. Construction, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
Litel ES 3	Bid Package 03-01-Concrete & Reinforcing Steel (Structural & Site)-K.A.R. Construction, Inc.	\$22,526.00
Previously Approved Change Orders:		\$59,754.00
Bid Amount:		\$162,000.00
Revised Total Project Amount:		\$244,280.00

Change Order	Contractor	Amount
Oak Ridge ES 3	Bid Package 03-01-Concrete & Reinforcing Steel (Structural & Site)-K.A.R. Construction, Inc.	\$9,481.00
Previously Approved Change Orders:		\$38,359.00
Bid Amount:		\$250,000.00
Revised Total Project Amount:		\$297,840.00

The change order results in a net increase of \$32,007.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described.

Approval of this item supports the goals identified within the District's Strategic Plan.

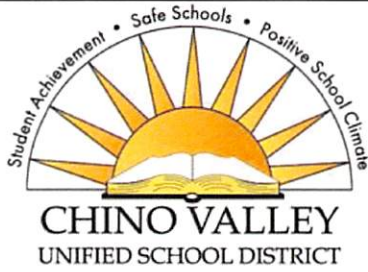
RECOMMENDATION

It is recommended the Board of Education approve the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 03-01).

FISCAL IMPACT

\$32,007.00 to Building Fund 21.

NE:GJS:AGH:pw



CHINO VALLEY UNIFIED SCHOOL DISTRICT

Facilities, Planning and Operations Division

5130 Riverside Drive

Chino, CA 91710

Telephone: 909.628.1202, Ext. 145 Fax: 909.548.6034

CHANGE ORDER

DATE: 03/04/2020 BID #: 18-19-10F CHANGE ORDER: 003

PROJECT: Cattle, Oak Ridge & Litel Elementary School – Alterations

DSA APPLICATION #: See below DSA FILE #: See below

OWNER: Chino Valley Unified School District

ARCHITECT: WLC Architects, Inc. CONTRACTOR: K.A.R. Construction, Inc.

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

Litel Elementary School

DSA Application #A04-117036 / DSA File #36-11

ITEM NO. 1:	Description:	Remove and Replace Concrete Panels due to ADA Threshold Conflict (RFI#086.1, 086.2 & 086.4)
	Reason:	Remove and replace existing concrete panels that were in conflict with installation of door threshold. ADA threshold requirements could not be met because existing concrete panels prevented the installation of uniform specified door thresholds. (ref: KAR COR#015)
	Document Ref:	Change Order Request No. L-027 (PCO No. L-060)
	Requested by:	District
	Change in Contract Sum:	\$24,450.00 / ADD
	Time Extension:	0 Calendar days
ITEM NO. 2:	Description:	Credit Unused Unforeseen Conditions Allowance
	Reason:	Credit for the unused unforeseen conditions allowance not used on the project.
	Document Ref:	Change Order Request No. L-018 (PCO No. L-137)
	Requested by:	District
	Change in Contract Sum:	<\$1,924.00> / DEDUCT
	Time Extension:	0 Calendar days

Oak Ridge Elementary School

DSA Application # A04-117034 / DSA File #36-11

ITEM NO. 1: Description: Remove and Replace Concrete Panels due to ADA Threshold Conflict (RFI#071.2)

Reason: Remove and replace existing concrete panels that were in conflict with installation of door threshold. ADA threshold requirements could not be met because existing concrete panels prevented the installation of uniform specified door thresholds. (ref: KAR COR#013)

Document Ref: Change Order Request No. O-027 (PCO No. O-119)

Requested by: District

Change in Contract Sum: \$12,726.00 / ADD

Time Extension: 0 Calendar days

ITEM NO. 2: Description: Credit Unused Unforeseen Conditions Allowance

Reason: Credit for the unused unforeseen conditions allowance not used on the project.

Document Ref: Change Order Request No. L-018 (PCO No. L-137)

Requested by: District

Change in Contract Sum: <\$3,245.00> / DEDUCT

Time Extension: 0 Calendar days

END OF CHANGE ORDER NO. 003 ITEMS

SCHOOL SITE SUMMARY

School	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Cattle ES	\$207,000.00 ✓	\$ 0.00 ✓	\$ 0.00 ✓	\$207,000.00 ✓
Litel ES	\$162,000.00 ✓	\$59,754.00 ✓	\$22,526.00 ✓	\$244,280.00 ✓
Oak Ridge ES	\$250,000.00 ✓	\$38,359.00 ✓	\$ 9,481.00 ✓	\$297,840.00 ✓
Total	\$619,000.00 ✓	\$98,113.00 ✓	\$32,007.00 ✓	\$749,120.00 ✓

CONTRACT SUMMARY


The original contract amount was:	\$619,000.00
Net change by previous Change Order:	\$98,113.00
The contract amount will be increased by this Change Order:	\$32,007.00
The new contract amount including this change order will be:	\$749,120.00
The original contract completion date:	4/16/20
The contract time will be increased/decreased by days:	0
The date of completion as a result of this Change Order is:	4/16/20

The cumulative adjustment of the Contract Price and the Contract Time for each Change included in this Change Order represents and reflects the entire adjustment of the Contract Price and the Contract Time due Contractor for such items of Changes. The Contract Price adjustment herein for the items included in this Change Order includes without limitation, all costs for labor, materials, services and/or equipment as well as any and all costs arising out of or associated in any manner with impacts, disruptions, interference, delays or hindrances in performing or providing the Changes included in this Change Order. By executing this Change Order, Contractor acknowledges the foregoing and agrees that any rights or claims of Contractor, whether known or unknown, for costs or times associated with providing or performing the Changes included in this Change Order and not specifically reflected and included in this Change Order are waived, relinquished and released by Contractor; in connection with the foregoing, Contractor waives and releases any rights under Civil Code Section 1542 with regard to any unknown costs or additional time associated with the changes included in this Change Order.

APPROVED BY:


K.A.R. Construction, Inc. (Contractor)

Brent Rothweiler / Project Manager 3/5/20
Print Name / Title Date


WLC Architects Inc. (Architect)

Jim DiCamillo / President

3.12.20
Date


DSA Inspector of Record

Frank Sand / Inspector of Record

3-26-2020
Date


Construction Manager (CW Driver)

Hung Truong / Project Manager

3/24/2020
Date


CVUSD Construction Coordinator

Samuel Sousa / Construction Coordinator,
Maintenance, Operations & Construction

3/11/20
Date


CVUSD Director, M.O.C.

Martin Silveira / Director of Maintenance, Operations
and Construction

3/30/20
Date


CVUSD (authorized agent)

Greg Stachura / Assistant Superintendent, Facilities,
Planning & Operations Department

4/6/20
Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: CHANGE ORDER FOR BID 18-19-10F, CATTLE ES, LITEL ES, AND OAK RIDGE ES ALTERATION PROJECT (BP 06-02)

=====

BACKGROUND

On December 13, 2018, the Board of Education awarded Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project BP 06-02 to Stolo Cabinets, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
Litel ES 2	Bid Package 06-02-Finish Carpentry and Casework-Stolo Cabinets, Inc.	(\$1,624.00)
Previously Approved Change Orders:		(\$3,002.00)
Bid Amount:		\$226,090.00
Revised Total Project Amount:		\$221,464.00

Change Order	Contractor	Amount
Oak Ridge ES 2	Bid Package 06-02-Finish Carpentry and Casework-Stolo Cabinets, Inc.	(\$8,828.00)
Previously Approved Change Orders:		(\$3,507.00)
Bid Amount:		\$295,500.00
Revised Total Project Amount:		\$283,165.00

The change order results in a net decrease of \$10,452.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

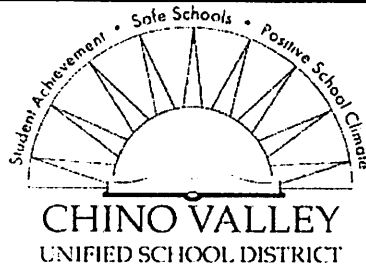
It is recommended the Board of Education approve the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 06-02).

FISCAL IMPACT

(\$10,452.00) to Building Fund 21.

NE:GJS:AGH:pw

62 050720 ✓



CHINO VALLEY UNIFIED SCHOOL DISTRICT

Facilities, Planning and Operations Division

5130 Riverside Drive

Chino, CA 91710

Telephone: 909.628.1202, Ext. 145 Fax: 909.548.6034

CHANGE ORDER

DATE: 03/30/2020 BID #: 18-19-10F CHANGE ORDER: 002

PROJECT: Cattle, Oak Ridge & Litel Elementary School – Alterations

DSA APPLICATION #: See below DSA FILE #: See below

OWNER: Chino Valley Unified School District

ARCHITECT: WLC Architects, Inc. CONTRACTOR: Stolo Cabinets, Inc. *8/1/06-02*

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

Oak Ridge Elementary School

DSA Application # A04-117034 / DSA File #36-11

ITEM NO. 1:	Description:	Reconcile Oak Ridge Unforeseen Allowance
	Reason:	Credit for the unused Unforeseen Conditions Allowance for Bid Package 06-02.
	Document Ref:	Change Order Request No. O-025 (PCO No. O-177)
	Requested by:	District
	Change in Contract Sum:	(\$2,328.00) / DEDUCT
	Time Extension:	0 Calendar days
ITEM NO. 2:	Description:	Miscellaneous Scope Deletion
	Reason:	Credit for Building H tackable panels at the electrical closets that was performed by others.
	Document Ref:	Change Order Request No. O-024 (PCO No. O-178)
	Requested by:	District
	Change in Contract Sum:	(\$6,500.00) / DEDUCT
	Time Extension:	0 Calendar days

Litel Elementary School

DSA Application #A04-117036 / DSA File #36-11

ITEM NO. 3: Description: Reconcile Litel Unforeseen Allowance
Reason: Credit back the unused Unforeseen Conditions Allowance for Bid Package 06-02.
Document Ref: Change Order Request No. L-025 (PCO No. L-161)
Requested by: District
Change in Contract Sum: (\$1,624.00) / DEDUCT
Time Extension: 0 Calendar days

END OF CHANGE ORDER NO. 002 ITEMS

SCHOOL SITE SUMMARY

School	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Cattle ES	\$540,400.00	\$18,953.00	\$0.00	\$559,353.00
Litel ES	\$226,090.00	(\$ 3,002.00)	(\$1,624.00)	\$221,464.00
Oak Ridge ES	\$295,500.00	(\$ 3,507.00)	(\$ 8,828.00)	\$283,165.00
Total	\$1,061,990.00	\$12,444.00	(\$10,452.00)	\$1,063,982.00

CONTRACT SUMMARY

The original contract amount was: \$1,061,990.00

Net change by previous Change Order: \$12,444.00

The contract amount will be increased by this Change Order: (\$10,452.00)

The new contract amount including this change order will be: \$1,063,982.00

The original contract completion date: 4/16/20


The contract time will be increased/decreased by days: 0

The date of completion as a result of this Change Order is: 4/16/20

The cumulative adjustment of the Contract Price and the Contract Time for each Change included in this Change Order represents and reflects the entire adjustment of the Contract Price and the Contract Time due Contractor for such items of Changes. The Contract Price adjustment herein for the items included in this Change Order includes without limitation, all costs for labor, materials, services and/or equipment as well as any and all costs arising out of or associated in any manner with impacts, disruptions, interference, delays or hindrances in performing or providing the Changes included in this Change Order. By executing this Change Order, Contractor acknowledges the foregoing and agrees that any rights or claims of Contractor, whether known or unknown, for costs or times associated with


providing or performing the Changes included in this Change Order and not specifically reflected and included in this Change Order are waived, relinquished and released by Contractor; in connection with the foregoing, Contractor waives and releases any rights under Civil Code Section 1542 with regard to any unknown costs or additional time associated with the changes included in this Change Order.

APPROVED BY:


Stolo Cabinets, Inc. (Contractor)


Justin Stolo, VP
Print Name / Title

3-31-2020
Date


WLC Architects Inc. (Architect)


Jim DiCamillo / President

4/8/20
Date


DSA Inspector of Record

Frank Sand / Inspector of Record

4-2-2020
Date


Construction Manager (CW Driver)

Hung Truong / Project Manager

04/02/2020
Date


CVUSD Construction Coordinator

Samuel Sousa / Construction Coordinator,
Maintenance, Operations & Construction

4/15/20
Date


CVUSD Director, M.O.C.

Martin Silveira / Director of Maintenance, Operations
and Construction

4/18/20
Date


CVUSD (authorized agent)

Greg Stachura / Assistant Superintendent, Facilities,
Planning & Operations Department

4/17/20
Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: CHANGE ORDER FOR BID 18-19-10F, CATTLE ES, LITEL ES, AND OAK RIDGE ES ALTERATION PROJECT (BP 09-05)

=====

BACKGROUND

On December 13, 2018, the Board of Education awarded Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project BP 09-05 to AJ Fistes Corporation. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
Litel ES 1	Bid Package 09-05-Painting & Wallcovering-AJ Fistes Corporation	(\$7,500.00)
Bid Amount:		\$94,000.00
Revised Total Project Amount:		\$86,500.00

Change Order	Contractor	Amount
Oak Ridge ES 1	Bid Package 09-05-Painting & Wallcovering-AJ Fistes Corporation	(\$7,500.00)
Bid Amount:		\$67,750.00
Revised Total Project Amount:		\$60,250.00

The change order results in a net decrease of \$15,000.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described.

Approval of this item supports the goals identified within the District's Strategic Plan.

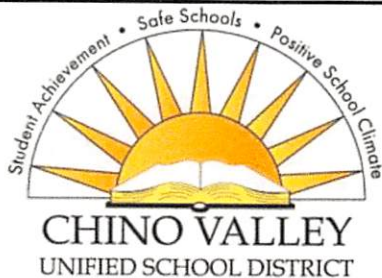
RECOMMENDATION

It is recommended the Board of Education approve the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 09-05).

FISCAL IMPACT

(\$15,000.00) to Building Fund 21.

NE:GJS:AGH:pw



CHINO VALLEY UNIFIED SCHOOL DISTRICT

Facilities, Planning and Operations Division

5130 Riverside Drive

Chino, CA 91710

Telephone: 909.628.1202, Ext. 145 Fax: 909.548.6034

CHANGE ORDER

DATE: 03/04/2020 BID #: 18-19-10F CHANGE ORDER: 001

PROJECT: Cattle, Oak Ridge & Litel Elementary School Modernization Projects – Alterations

DSA APPLICATION #: See below DSA FILE #: See below

OWNER: Chino Valley Unified School District

ARCHITECT: WLC Architects, Inc. CONTRACTOR: AJ Fistes Corporation

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

Litel Elementary School

DSA Application #A04-117036 / DSA File #36-11

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Conditions Allowance
	Reason:	Credit for the unused portion of the Unforeseen Conditions Allowance.
	Document Ref:	Change Order Request No. L-026(PCO No. L-162)
	Requested by:	District
	Change in Contract Sum:	<\$7,500.00> / DEDUCT
	Time Extension:	0 Calendar days

Oak Ridge Elementary School

DSA Application # A04-117034 / DSA File #36-11

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Conditions Allowance
	Reason:	Credit for the unused portion of the Unforeseen Conditions Allowance.
	Document Ref:	Change Order Request No. O-026 (PCO No. O-179)
	Requested by:	District
	Change in Contract Sum:	<\$7,500.00> / DEDUCT
	Time Extension:	0 Calendar days

END OF CHANGE ORDER NO. 001 ITEMS

SCHOOL SITE SUMMARY

School	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Cattle ES	\$132,900.00 ✓	\$0.00 ✓	\$0.00 ✓	\$132,900.00 ✓
Litel ES	\$94,000.00 ✓	\$0.00 ✓	(\$7,500.00) ✓	\$86,500.00 ✓
Oak Ridge ES	\$67,750.00 ✓	\$0.00 ✓	(\$7,500.00) ✓	\$60,250.00 ✓
Total	\$294,650.00 ✓	\$0.00 ✓	(\$15,000.00) ✓	\$279,650.00 ✓

CONTRACT SUMMARY

The original contract amount was: \$294,650.00 ✓

Net previous change order amount(s): \$0.00 ✓

The contract amount will be decreased by this Change Order: (\$15,000.00) ✓

The new contract amount including this change order will be: \$279,650.00 ✓

The original contract completion date: 04/16/20

The contract time will be increased/decreased by days: 0

The date of completion as a result of this Change Order is: 04/16/20

The cumulative adjustment of the Contract Price and the Contract Time for each Change included in this Change Order represents and reflects the entire adjustment of the Contract Price and the Contract Time due Contractor for such items of Changes. The Contract Price adjustment herein for the items included in this Change Order includes without limitation, all costs for labor, materials, services and/or equipment as well as any and all costs arising out of or associated in any manner with impacts, disruptions, interference, delays or hindrances in performing or providing the Changes included in this Change Order. By executing this Change Order, Contractor acknowledges the foregoing and agrees that any rights or claims of Contractor, whether known or unknown, for costs or times associated with providing or performing the Changes included in this Change Order and not specifically reflected and included in this Change Order are waived, relinquished and released by Contractor; in connection with the foregoing, Contractor waives and releases any rights under Civil Code Section 1542 with regard to any unknown costs or additional time associated with the changes included in this Change Order.

APPROVED BY:

[Signature]
AJ Fistes Corporation (Contractor)

James Fistes V.P.
Print Name / Title

3-5-2020
Date

[Signature]
WLC Architects Inc. (Architect)





Jim DiCamillo / President

3.12.20
Date

[Signature]
DSA Inspector of Record

Frank Sand / Inspector of Record

3-26-2020
Date

 Construction Manager (CW Driver)	Hung Truong / Project Manager	<u>3/24/2020</u> Date
 CVUSD Construction Coordinator	Samuel Sousa / Construction Coordinator, Maintenance, Operations & Construction	<u>3/11/20</u> Date
 CVUSD Director, M.O.C.	Martin Silveira / Director of Maintenance, Operations and Construction	<u>3/30/20</u> Date
 CVUSD (authorized agent)	Greg Stachura / Assistant Superintendent, Facilities, Planning & Operations Department	<u>4/6/20</u> Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: CHANGE ORDER FOR BID 18-19-10F, CATTLE ES, LITEL ES, AND OAK RIDGE ES ALTERATION PROJECT (BP 10-01)

=====

BACKGROUND

On December 13, 2018, the Board of Education awarded Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project BP 10-01 to Bogh Engineering, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
Cattle ES 2	Bid Package 10-01-Miscellaneous Specialties-Bogh Engineering, Inc.	\$23,917.00
Bid Amount:		\$545,000.00
Revised Total Project Amount:		\$568,917.00

Change Order	Contractor	Amount
Litel ES 2	Bid Package 10-01-Miscellaneous Specialties-Bogh Engineering, Inc.	(\$11,783.00)
Previously Approved Change Order:		\$24,274.00
Bid Amount:		\$509,000.00
Revised Total Project Amount:		\$521,491.00

Change Order	Contractor	Amount
Oak Ridge ES 2	Bid Package 10-01-Miscellaneous Specialties-Bogh Engineering, Inc.	\$4,407.00
Previously Approved Change Order:		\$27,468.00
Bid Amount:		\$498,000.00
Revised Total Project Amount:		\$529,875.00

The change order results in a net increase of \$16,541.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described.

Approval of this item supports the goals identified within the District's Strategic Plan.

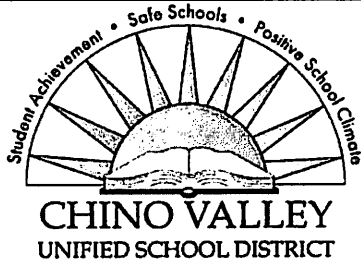
RECOMMENDATION

It is recommended the Board of Education approve the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 10-01).

FISCAL IMPACT

\$16,541.00 to Building Fund 21.

NE:GJS:AGH:pw



CHINO VALLEY UNIFIED SCHOOL DISTRICT

Facilities, Planning and Operations Division

5130 Riverside Drive

Chino, CA 91710

Telephone: 909.628.1202, Ext. 145 Fax: 909.548.6034

CHANGE ORDER

DATE: 3/6/2020 BID #: 18-19-10F CHANGE ORDER: 002

PROJECT: Cattle, Oak Ridge & Litel Elementary School – Alterations

DSA APPLICATION #: See below DSA FILE #: See below

OWNER: Chino Valley Unified School District

ARCHITECT: WLC Architects, Inc. CONTRACTOR: Bogh Engineering, Inc.

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

Litel Elementary School

DSA Application #A04-117036 / DSA File #36-11

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Conditions Allowance
	Reason:	Transfer unused unforeseen allowance amount from Litel ES to Cattle ES and Oak Ridge ES.
	Document Ref:	Change Order Request No. L-019 (PCO No. L-149)
	Requested by:	District
	Change in Contract Sum:	(\$11,783.00) / DEDUCT
	Time Extension:	0 Calendar days

Oak Ridge Elementary School

DSA Application # A04-117034 / DSA File #36-11

ITEM NO. 1:	Description:	Reallocation of Unused Unforeseen Conditions
	Reason:	Transfer of unused unforeseen allowance amount from Litel ES to Oak Ridge and Cattle ES.
	Document Ref:	Change Order Request No. O-016 (PCO No. O-162)
	Requested by:	District
	Change in Contract Sum:	\$4,407.00 / ADD
	Time Extension:	0 Calendar days

Cattle Elementary School

DSA Application # A04-117035 / DSA File #36-11

ITEM NO. 1: Description: Clean and Retreat Stage Curtain at the Multi-Purpose Room

Reason: As the stage curtain was removed for temporary storage during phase 4 it was noticed that it needed to be cleaned and thus re-fire treated.

Document Ref: Change Order Request No. C-023R1 (PCO No. C-214)

Requested by: District

Change in Contract Sum: \$9,028.00 / ADD

Time Extension: 0 Calendar days

ITEM NO. 2: Description: Reallocation of Unused Unforeseen Conditions

Reason: Transfer of unused unforeseen allowance amount from Litel ES to Cattle ES and Oak Ridge.

Document Ref: Change Order Request No. C-025 (PCO No. C-250)

Requested by: District

Change in Contract Sum: \$7,376.00 / ADD

Time Extension: 0 Calendar days

ITEM NO. 3: Description: Add Horizontal Tack Panels at the Multi-Purpose Room

Reason: It was determined that tack panels were needed at the Multi-Purpose Room and were added per RFI #237.

Document Ref: Change Order Request No. C-026 (PCO No. C-229)

Requested by: District

Change in Contract Sum: \$7,513.00 / ADD

Time Extension: 0 Calendar days

END OF CHANGE ORDER NO. 002 ITEMS

SCHOOL SITE SUMMARY

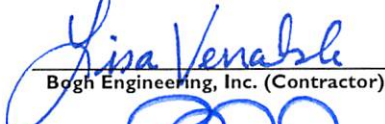

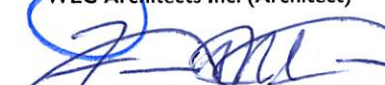
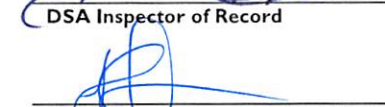



School	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Cattle ES	\$545,000.00	\$0.00	\$ 23,917.00	\$568,917.00
Litel ES	\$509,000.00	\$24,274.00	(\$11,783.00)	\$521,491.00
Oak Ridge ES	\$498,000.00	\$27,468.00	\$ 4,407.00	\$529,875.00
Total	\$1,552,000.00	\$51,742.00	\$16,541.00	\$1,620,283.00

CONTRACT SUMMARY

The original contract amount was:	\$1,552,000.00
Net change by previous Change Order:	\$51,742.00
The contract amount will be increased/decreased by this Change Order:	\$16,541.00
The new contract amount including this change order will be:	\$1,620,283.00
The original contract completion date:	4/16/20
The contract time will be increased/decreased by days:	0
The date of completion as a result of this Change Order is:	4/16/20

The cumulative adjustment of the Contract Price and the Contract Time for each Change included in this Change Order represents and reflects the entire adjustment of the Contract Price and the Contract Time due Contractor for such items of Changes. The Contract Price adjustment herein for the items included in this Change Order includes without limitation, all costs for labor, materials, services and/or equipment as well as any and all costs arising out of or associated in any manner with impacts, disruptions, interference, delays or hindrances in performing or providing the Changes included in this Change Order. By executing this Change Order, Contractor acknowledges the foregoing and agrees that any rights or claims of Contractor, whether known or unknown, for costs or times associated with providing or performing the Changes included in this Change Order and not specifically reflected and included in this Change Order are waived, relinquished and released by Contractor; in connection with the foregoing, Contractor waives and releases any rights under Civil Code Section 1542 with regard to any unknown costs or additional time associated with the changes included in this Change Order.

APPROVED BY:

 Bogh Engineering, Inc. (Contractor)	<u>Lisa Venable / Vice President</u> Print Name / Title	<u>3/10/2020</u> Date
 WLC Architects Inc. (Architect)	<u>Jim DiCamillo / President</u>	<u>3/25/20</u> Date
 DSA Inspector of Record	<u>Frank Sand / Inspector of Record</u>	<u>3-26-2020</u> Date
 Construction Manager (CW Driver)	<u>Hung Truong / Project Manager</u>	<u>3/17/2020</u> Date
 CVUSD Construction Coordinator	<u>Samuel Sousa / Construction Coordinator, Maintenance, Operations & Construction</u>	<u>3/17/2020</u> Date
 CVUSD Director, M.O.C.	<u>Martin Silveira / Director of Maintenance, Operations and Construction</u>	<u>3/30/20</u> Date
 CVUSD (authorized agent)	<u>Greg Stachura / Assistant Superintendent, Facilities, Planning & Operations Department</u>	<u>4/6/20</u> Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: CHANGE ORDER FOR BID 18-19-10F, CATTLE ES, LITEL ES, AND OAK RIDGE ES ALTERATION PROJECT (BP 23-01)

=====

BACKGROUND

On December 13, 2018, the Board of Education awarded Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project BP 23-01 to Aire-Masters Air Conditioning. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
Cattle ES 2	Bid Package 23-01-HVAC & Controls-Aire-Masters Air Conditioning	\$34,551.00
Bid Amount:		\$1,335,000.00
Revised Total Project Amount:		\$1,369,551.00

Change Order	Contractor	Amount
Litel ES 2	Bid Package 23-01-HVAC & Controls-Aire-Masters Air Conditioning	(\$10,617.00)
Previously Approved Change Order:		\$8,380.00
Bid Amount:		\$772,500.00
Revised Total Project Amount:		\$770,263.00

Change Order	Contractor	Amount
Oak Ridge ES 2	Bid Package 23-01-HVAC & Controls-Aire-Masters Air Conditioning	(\$6,016.00)
Previously Approved Change Order:		\$8,380.00
Bid Amount:		\$405,000.00
Revised Total Project Amount:		\$407,364.00

The change order results in a net increase of \$17,918.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 23-01).

FISCAL IMPACT

\$17,918.00 to Building Fund 21.

NE:GJS:AGH:pw



CHINO VALLEY UNIFIED SCHOOL DISTRICT

Facilities, Planning and Operations Division

5130 Riverside Drive

Chino, CA 91710

Telephone: 909.628.1202, Ext. 145 Fax: 909.548.6034

CHANGE ORDER

DATE: 2/13/20 BID #: 18-19-10F CHANGE ORDER: 002

PROJECT: Cattle, Oak Ridge & Litel Elementary School Modernization Projects – Alterations

DSA APPLICATION #: See below DSA FILE #: See below

OWNER: Chino Valley Unified School District

ARCHITECT: WLC Architects, Inc. CONTRACTOR: Scorpio Enterprises dba Aire-Masters Air Conditioning

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

Cattle Elementary School

DSA Application #A04-117035 / DSA File #36-11

ITEM NO. 1: Description: RFI #142 & 142.1 Replace Existing 20"x12" Mechanical Duct with 22"x14" to meet 1520 CFM

Reason: The existing 20"x12" mechanical duct that was intended to remain was too small to accommodate the 1520 CFM airflow at this location per RFI 142 and 142.1 responses. (ref: Aire-Master COR #5)

Document Ref: Change Order Request No. C-018 (PCO No. C-165)

Requested by: District

Change in Contract Sum: \$9,203.00 / ADD

Time Extension: 0 Calendar days

ITEM NO. 2: Description: RFI #229 Modified Mechanical Duct Supports at Multi-Purpose Room

Reason: The mechanical duct supports will need to span from the roof joists down through the rated intermediate gypsum board ceiling prior to dropping to the suspended ceiling per RFI 229 response. (ref: Aire-Master COR #8R2)

Document Ref: Change Order Request No. C-022 (PCO No. C-233)

Requested by: District

Change in Contract Sum: \$8,715.00 / ADD

Time Extension: 0 Calendar days

ITEM NO. 3: Description: Transfer Unused Unforeseen Conditions Allowance from
Litel ES and Oak ES
Reason: Transfer remaining unused unforeseen allowance amounts
from Litel ES and Oak Ridge ES to Cattle ES
Document Ref: Change Order Request No. C-027 (PCO No. C-257)
Requested by: District
Change in Contract Sum: \$16,633.00 / ADD
Time Extension: 0 Calendar days

Litel Elementary School

DSA Application #A04-117036 / DSA File #36-11

ITEM NO. 1: Description: Reconcile Unused Unforeseen Conditions Allowance
Reason: Reconcile Unforeseen Allowance by transferring remaining
unused unforeseen allowance amount from Litel ES to
Cattle ES
Document Ref: Change Order Request No. L-020 (PCO No. L-152)
Requested by: District
Change in Contract Sum: <\$10,617.00> / DEDUCT
Time Extension: 0 Calendar days

Oak Ridge Elementary School

DSA Application # A04-117034 / DSA File #36-11

ITEM NO. 1: Description: Reconcile Unused Unforeseen Conditions Allowance
Reason: Reconcile Unforeseen Allowance by transferring remaining
unused unforeseen allowance amount from Oak Ridge ES
to Cattle ES.
Document Ref: Change Order Request No. O-017 (PCO No. O-165)
Requested by: District
Change in Contract Sum: <\$6,016.00> / DEDUCT
Time Extension: 0 Calendar days

END OF CHANGE ORDER NO. 002 ITEMS

SCHOOL SITE SUMMARY


School	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Cattle ES	\$1,335,000.00	\$0.00	\$34,551.00	\$1,369,551.00
Litel ES	\$772,500.00	\$8,380.00	\$(10,617.00)	\$770,263.00
Oak Ridge ES	\$405,000.00	\$8,380.00	\$(6,016.00)	\$407,364.00
Total	\$2,512,500.00	\$16,760.00	\$17,918.00	\$2,547,178.00

CONTRACT SUMMARY

The original contract amount was:	<u>\$2,512,500.00</u>
Net change by previous Change Order:	<u>\$16,760.00</u>
The contract amount will be increased by this Change Order:	<u>\$17,918.00</u>
The new contract amount including this change order will be:	<u>\$2,547,178.00</u>
The original contract completion date:	<u>04/16/20</u>
The contract time will be increased/decreased by days:	<u>0</u>
The date of completion as a result of this Change Order is:	<u>04/16/20</u>

The cumulative adjustment of the Contract Price and the Contract Time for each Change included in this Change Order represents and reflects the entire adjustment of the Contract Price and the Contract Time due Contractor for such items of Changes. The Contract Price adjustment herein for the items included in this Change Order includes without limitation, all costs for labor, materials, services and/or equipment as well as any and all costs arising out of or associated in any manner with impacts, disruptions, interference, delays or hindrances in performing or providing the Changes included in this Change Order. By executing this Change Order, Contractor acknowledges the foregoing and agrees that any rights or claims of Contractor, whether known or unknown, for costs or times associated with providing or performing the Changes included in this Change Order and not specifically reflected and included in this Change Order are waived, relinquished and released by Contractor; in connection with the foregoing, Contractor waives and releases any rights under Civil Code Section 1542 with regard to any unknown costs or additional time associated with the changes included in this Change Order.

APPROVED BY:


Scorpio Enterprises dba Aire-Masters Air
Conditioning (Contractor)

Michael Dean, V.P. of Operations
Print Name / Title

3/5/2020
Date


WLC Architects Inc. (Architect)

Jim DiCamillo / President

3.12.20
Date


DSA Inspector of Record

Frank Sand / Inspector of Record

3-10-2020
Date

Hung Truong / Project Manager

3/24/2020
Date


Construction Manager (CW Driver)


CVUSD Construction Coordinator


CVUSD Director, M.O.C.


CVUSD (authorized agent)

Samuel Sousa / Construction Coordinator,
Maintenance, Operations & Construction

Martin Silveira / Director of Maintenance, Operations
and Construction

Greg Stachura / Assistant Superintendent, Facilities,
Planning & Operations Department

3/24/20
Date

3/11/20
Date

3/30/20
Date

4/6/20
Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: CHANGE ORDER FOR BID 18-19-10F, CATTLE ES, LITEL ES, AND OAK RIDGE ES ALTERATION PROJECT (BP 32-01)

BACKGROUND

On December 13, 2018, the Board of Education awarded Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project BP 32-01 to General Consolidated Constructors. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
Cattle ES 2	Bid Package 32-01-Irrigation, Landscaping, Chain Link Fencing/Gates & Asphalt Paving-General Consolidated Constructors	\$4,870.00
Bid Amount:		\$180,181.00
Revised Total Project Amount:		\$185,051.00

Change Order	Contractor	Amount
Litel ES 2	Bid Package 32-01-Irrigation, Landscaping, Chain Link Fencing/Gates & Asphalt Paving-General Consolidated Constructors	\$6,986.00
Previously Approved Change Order:		\$6,108.00
Bid Amount:		\$198,550.00
Revised Total Project Amount:		\$211,644.00

Change Order	Contractor	Amount
Oak Ridge ES 2	Bid Package 32-01-Irrigation, Landscaping, Chain Link Fencing/Gates & Asphalt Paving-General Consolidated Constructors	(\$3,759.00)
Previously Approved Change Order:		\$21,833.00
Bid Amount:		\$183,457.00
Revised Total Project Amount:		\$201,531.00

The change order results in a net increase of \$8,097.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 32-01).

FISCAL IMPACT

\$8,097.00 to Building Fund 21.

NE:GJS:AGH:pw



CHINO VALLEY UNIFIED SCHOOL DISTRICT

Facilities, Planning and Operations Division

5130 Riverside Drive

Chino, CA 91710

Telephone: 909.628.1202, Ext. 145 Fax: 909.548.6034

CHANGE ORDER

DATE: 03/04/2020 BID #: 18-19-10F CHANGE ORDER: 002

PROJECT: Cattle, Oak Ridge & Litel Elementary School – Alterations

DSA APPLICATION #: See below DSA FILE #: See below

OWNER: Chino Valley Unified School District

ARCHITECT: WLC Architects, Inc. CONTRACTOR: General Consolidated Constructors

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

Cattle Elementary School

DSA Application #A04-117035 / DSA File #36-11

ITEM NO. 1:	Description:	Additional Asphalt Removal at Interim Housing
	Reason:	Remove the additional asphalt that was not properly tacked down upon the removal of the interim housing asphalt. (ref: General Consolidated COR#007)
	Document Ref:	Change Order Request No. C-020 (PCO No. C-223)
	Requested by:	District
	Change in Contract Sum:	\$4,870.00 / ADD
	Time Extension:	0 Calendar days

Litel Elementary School

DSA Application #A04-117036 / DSA File #36-11

ITEM NO. 1:	Description:	Additional Grading at Existing Asphalt Walkway to Prevent Water Ponding
	Reason:	Adjust existing grading and create small bioswale drainage near asphalt walkway by the Fun Club and permanent portable classrooms to alleviate water ponding in the area. (ref: General Consolidated COR#011)
	Document Ref:	Change Order Request No. L-029 (PCO No. L-164)
	Requested by:	District
	Change in Contract Sum:	\$4,171.00 / ADD
	Time Extension:	0 Calendar days

ITEM NO. 2: Description: Transfer and Reconcile Unused Unforeseen Conditions Allowance from Oak Ridge ES and Litel ES

Reason: Transfer remaining unused unforeseen allowance from Oak Ridge ES and credit remaining unused unforeseen allowance amount from for Litel ES for Bid Package 32-01.

Document Ref: Change Order Request No. L-030 (PCO No. L-165)

Requested by: District

Change in Contract Sum: \$2,815.00 / ADD

Oak Ridge Elementary School

DSA Application # A04-117034 / DSA File #36-11

ITEM NO. 1: Description: Reconcile Unused Unforeseen Conditions Allowance

Reason: Reconcile Unforeseen Allowance by transferring remaining unused unforeseen allowance amount from Oak Ridge ES to Litel ES.

Document Ref: Change Order Request No. O-029 (PCO No. O-181)

Requested by: District

Change in Contract Sum: <\$3,759.00> / DEDUCT

Time Extension: 0 Calendar days

END OF CHANGE ORDER NO. 002 ITEMS

SCHOOL SITE SUMMARY

School	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Cattle ES	\$180,181.00 ↘	\$ 0.00 ↘	\$ 4,870.00	\$185,051.00 ↘
Litel ES	\$198,550.00 ↗	\$ 6,108.00 ↗	\$ 6,986.00 ↗	\$211,644.00 ↗
Oak Ridge ES	\$183,457.00 ↗	\$21,833.00 ↗	(\$ 3,759.00) ↗	\$201,531.00 ↗
Total	\$562,188.00 ↘	\$27,941.00 ↗	\$8,097.00 ↗	\$598,226.00 ↗

CONTRACT SUMMARY

The original contract amount was:	<u>\$562,188.00</u> ↗
Net change by previous Change Order:	<u>\$27,941.00</u> ↗
The contract amount will be increased by this Change Order:	<u>\$8,097.00</u> ↗
The new contract amount including this change order will be:	<u>\$598,226.00</u> ↗

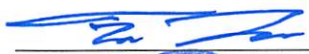






The original contract completion date: 4/16/20

The contract time will be increased/decreased by days: 0

The date of completion as a result of this Change Order is: 4/16/20

The cumulative adjustment of the Contract Price and the Contract Time for each Change included in this Change Order represents and reflects the entire adjustment of the Contract Price and the Contract Time due Contractor for such items of Changes. The Contract Price adjustment herein for the items included in this Change Order includes without limitation, all costs for labor, materials, services and/or equipment as well as any and all costs arising out of or associated in any manner with impacts, disruptions, interference, delays or hindrances in performing or providing the Changes included in this Change Order. By executing this Change Order, Contractor acknowledges the foregoing and agrees that any rights or claims of Contractor, whether known or unknown, for costs or times associated with providing or performing the Changes included in this Change Order and not specifically reflected and included in this Change Order are waived, relinquished and released by Contractor; in connection with the foregoing, Contractor waives and releases any rights under Civil Code Section 1542 with regard to any unknown costs or additional time associated with the changes included in this Change Order.

APPROVED BY:

 General Consolidated Constructors (Contractor)	<u>Tom Luby Project Manager</u> Print Name / Title	<u>3-6-2020</u> Date
 WLC Architects Inc. (Architect)	<u>Jim DiCamillo / President</u>	<u>3/25/20</u> Date
 DSA Inspector of Record	<u>Frank Sand / Inspector of Record</u>	<u>3-26-2020</u> Date
 Construction Manager (CW Driver)	<u>Hung Truong / Project Manager</u>	<u>3/1/2020</u> Date
 CVUSD Construction Coordinator	<u>Samuel Sousa / Construction Coordinator, Maintenance, Operations & Construction</u>	<u>3/17/2020</u> Date
 CVUSD Director, M.O.C.	<u>Martin Silveira / Director of Maintenance, Operations and Construction</u>	<u>3/30/20</u> Date
 CVUSD (authorized agent)	<u>Greg Stachura / Assistant Superintendent, Facilities, Planning & Operations Department</u>	<u>4/6/20</u> Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID 19-20-16F, CAL AERO K-8 ADDITIONAL PORTABLES AND SHADE SHELTER

BACKGROUND

On October 17, 2019, the Board of Education awarded Bid 19-20-16F, Cal Aero K-8 Additional Portables and Shade Shelter to R. Jensen Co., Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	R. Jensen Co., Inc.	(\$183,661.47)
	Bid Amount:	\$1,187,000.00
	Revised Total Project Amount:	\$1,003,338.53
	Retention Amount:	\$50,166.93

The change order results in a net decrease of \$183,661.47 to the construction cost and no change in contract time. The revised total project cost, including all change orders, is \$1,003,338.53. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on January 6, 2020.

Documentation indicating satisfactory completion and compliance with specification and Division of the State Architect (DSA) requirements has been obtained from the following individuals: Maher Labib, DSA Inspector; Peter Fox, Architect/Engineer; Ted Tsakalos, Construction/Project Manager; Alex Rivera, Project Manager; Beverly Beemer, Director, Planning; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends the approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-16F, Cal Aero K-8 Additional Portables and Shade Shelter.

FISCAL IMPACT

(\$183,661.47) to Capital Facilities Fund 25.

NE:GJS:AGH:pw



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

✓
b2050720

Date: 3/30/2020 BID/ CUPCAA #: 19-20-16F Change Order #: 1
Project Title: Cal Aero Preserve Academy Portable and Lunch Shelter
Owner: Chino Valley Unified School District DSA Application #: 04-118626 /04-118635 DSA File #: 36-11
Architect: WLC Architects Contractor: R Jensen Co. Inc.

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

- ITEM NO. 1: Description: (Lunch Shelter DSA #04-118635) Deductive change order for remaining allowance
Reason: Deductive change order to credit back remaining lunch shelter allowance
Document Ref: CCO# 02.30.02
Requested by: CVUSD
Change in Contract Sum: ~~(\$23,126.81)~~
Time Extension: (0) Days
- ITEM NO. 2: Description: (Portables DSA #04-118626) Modify fiber backbone cabling (data)
Reason: Single mode fiber no longer required and the reduction of length in the multimode fiber to be installed.
Document Ref: CCO #01.30.01
Requested by: CVUSD
Change in Contract Sum: <\$3,466.00>
Time Extension: (0) Days
- ITEM NO. 3: Description: (Portables DSA #04-118626) Delete (10) data drops from each portable classroom
Reason: Extra data drops where no longer required or needed.
Document Ref: CCO #01.30.01
Requested by: CVUSD
Change in Contract Sum: <\$34,752.00>
Time Extension: (0) Days
- ITEM NO. 4: Description: (Portables DSA #04-118626) Delete Extron System from scope of work
Reason: Extron System was not need in the portable classrooms.
Document Ref: CCO #01.30.01
Requested by: CVUSD
Change in Contract Sum: <\$111,705.00>
Time Extension: (0) Days

ITEM NO. 5: Description: (Portables DSA #04-118626) Deductive change order for remaining allowance
Reason: Deductive change order to credit back remaining portable allowance
Document Ref: CCO# 04.30.04
Requested by: CVUSD
Change in Contract Sum: ~~\$10,611.66~~
Time Extension: (0) Days

PROJECT SUMMARY

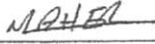

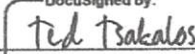



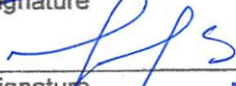
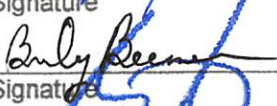

	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Lunch Shelter DSA #04-118635	\$251,000.00	\$0.00	<\$23,126.81>	\$227,873.19
Portables DSA #04-118626	\$936,000.00	\$0.00	<\$160,534.66>	\$775,465.34
Totals:	\$1,187,000.00	\$0.00	<\$183,661.47>	\$1,003,338.53

CONTRACT SUMMARY

The original contract amount was: \$1,187,000.00
Previously approved change order amount(s): \$0
The contract amount will be increased/decreased by this Change Order: <\$183,661.47>
The new contract amount including this change order will be: \$1,003,338.58

The original contract completion date: 01/06/2020
The contract time will be increased/decreased by days: 0
The date of completion as a result of this Change Order is: 01/06/2020

APPROVED BY:

Maher Labib		<u>3/31/20</u>
DSA Inspector of Record (if applicable)	Signature	Date
WLC Architects		<u>04/08/2020</u>
Architect / Engineer (if applicable)	Signature	Date
NEFF Construction		<u>4/9/2020</u>
Construction/Project Manager	Signature	Date
R Jensen Co. Inc.		<u>4/13/2020</u>
Contractor	Signature	Date
Maggie Bunten		<u>4/2/2020</u>
Director, Technology (if applicable)	Signature	Date
Alex Rivera		<u>3-30-2020</u>
CVUSD Construction Coordinator /Project Manager	Signature	Date
Martin Silveira		<u>4/12/20</u>
Director, Maintenance, Operations & Construction (if applicable)	Signature	Date
Beverly Beemer		<u>4/17/2020</u>
Director, Planning (if applicable)	Signature	Date
Greg Stachura		<u>4/17/20</u>
Owner (Authorized Agent)	Signature	Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR CUPCCAA
BID 19-20-27I, CHINO HILLS HS AUDITORIUM SOUND BOOTH
EQUIPMENT DIGITAL CONVERSION**

BACKGROUND

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the projects listed below:

On March 19, 2020, the Board of Education awarded CUPCCAA Bid 19-20-27I, Chino Hills HS Auditorium Sound Booth Equipment Digital Conversion to Ireland Sound Systems, Inc. All contracted work was completed on April 10, 2020. Contract summary is provided below.

CUPCCAA Bid	Project Description	Contractor	Total Contract	Change Order	Total	5% Retention Amount	Funding Source
19-20-27I	Chino Hills HS Auditorium Sound Booth Equipment Digital Conversion	Ireland Sound Systems, Inc.	\$167,700.00	\$15,433.57	\$183,133.57	\$9,156.68	25

Documentation indicating satisfactory completion and compliance with specifications and project requirements has been obtained from the following individuals: Maggie Bunten, Director, Technology; Cesar Portugal, Project Manager; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for CUPCCAA Bid 19-20-27I, Chino Hills HS Auditorium Sound Booth Equipment Digital Conversion.

FISCAL IMPACT

\$15,433.57 to Tax A Fund 25.

NE:GJS:MS:pw



Chino Valley Unified School District
Facilities, Planning, and Operations Division



CHANGE ORDER

Date: March 26, 2020 BID/ CUPCCAA #: 19-20-271 Change Order #: 1
Project Title: Chino Hills HS Auditorium Sound Booth Equipment Digital Conversion
Owner: Chino Valley Unified School District DSA Application #: _____ DSA File #: _____
Architect: N/A Contractor: Ireland Sound

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Install new auto-switcher in equipment rack
Reason: upgraded interface with digital upgrade
Document Ref: Est. No. 200414
Requested by: Chino Valley Unified School District
Change in Contract Sum: \$15,433.57
Time Extension: None

ITEM NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

CONTRACT SUMMARY

The original contract amount was: \$167,700.00

Previously approved change order amount(s): \$0.00

The contract amount will be increased/decreased by this Change Order: \$15,433.57

The new contract amount including this change order will be: \$183,133.57

The original contract completion date: 04/10/2020

The contract time will be increased/decreased by days: 0

The date of completion as a result of this Change Order is: 04/10/2020

APPROVED BY:

N/A

DSA Inspector of Record (if applicable)

Signature

Date

N/A

Architect / Engineer (if applicable)

Signature

Date

PATRICK IRELAND

P I R E L A N D

4-13-20

Construction/Project Manager

Signature

Date

N/A

Authorized Department Head (if applicable)

Signature

Date

Maggie Bunt

4/16/2020

Mrs. Maggie Bunt

Director, Technology (if applicable)

Signature

Date

Cesar Portugal

4/13/20

Cesar Portugal

CVUSD Construction Coordinator /Project Manager

Signature

Date

Martin Silveira

4/15/20

Martin Silveira

Director, Maintenance, Operations & Construction (if applicable)

Signature

Date

Beverly Beemer

4/17/2020

Beverly Beemer

Director, Planning (if applicable)

Signature

Date

Owner (Authorized Agent)

4/17/20

Owner (Authorized Agent)

Signature

Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning,
and Operations

**SUBJECT: NEW BOARD POLICY 3471 BUSINESS AND
NONINSTRUCTIONAL OPERATIONS – PARCEL TAXES**

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BACKGROUND

Board policies, administrative regulations, and bylaws are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice. Board Policy 3471 Business and Noninstructional Operations – Parcel Taxes has been created to reflect new and updated laws and current District practice.

New Board Policy 3471 Noninstructional Operations – Parcel Taxes addresses the major requirements of levying, with voter approval, a parcel tax on real property which may be used by the District for any purpose specified in the ballot statement. Policy includes, but is not limited to, the requirement for the Board to hold a public hearing; Board approval of a resolution for the adoption of a parcel tax; the prohibition against using District funds, services, supplies, or equipment to support the parcel tax; and persons who may be exempted by the Board from paying the parcel tax. This item was presented to the Board of Education on April 16, 2020, as information.

New language is provided in UPPER CASE.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the new Board Policy 3471 Business and Noninstructional Operations – Parcel Taxes.

FISCAL IMPACT

None.

NE:GJS:pw

PARCEL TAXES

THE BOARD OF EDUCATION RECOGNIZES ITS OBLIGATION TO PROVIDE A HIGH-QUALITY EDUCATIONAL PROGRAM WITHIN SAFE FACILITIES AND SECURE CAMPUSES, AND THAT ADDITIONAL FUNDS ARE AT TIMES NECESSARY TO FULFILL THIS RESPONSIBILITY. THE BOARD MAY CONSIDER APPROPRIATE METHODS OF FINANCING AND, WHEN IT IS IN THE BEST INTEREST OF THE DISTRICT, MAY ORDER THE PLACEMENT OF A PARCEL TAX ON THE BALLOT FOR APPROVAL BY THE VOTERS.

(cf. 3100 - Budget)
(cf. 3470 - Debt Issuance and Management)
(cf. 7110 - Facilities Master Plan)
(cf. 7210 - Facilities Financing)
(cf. 7214 - General Obligation Bonds)

THE BOARD SHALL HOLD A NOTICED PUBLIC HEARING PRIOR TO APPROVING A RESOLUTION FOR THE ADOPTION OF A PARCEL TAX. THE RESOLUTION SHALL BE APPROVED BY A TWO-THIRDS VOTE OF THE BOARD IN ORDER TO BE PLACED ON THE BALLOT. THE RESOLUTION SHALL INCLUDE THE TYPE AND RATE OF THE TAX TO BE LEVIED, THE METHOD OF COLLECTION, AND THE DATE UPON WHICH AN ELECTION SHALL BE HELD TO APPROVE THE LEVY OF THE TAX. (Government Code 50077, 53724)

(cf. 9320 - Meetings and Notices)
(cf. 9323.2 - Actions by the Board)

THE PARCEL TAX SHALL APPLY UNIFORMLY TO ALL TAXPAYERS OR ALL REAL PROPERTY WITHIN THE DISTRICT, EXCEPT THAT UNIMPROVED PROPERTY MAY BE TAXED AT A LOWER RATE THAN IMPROVED PROPERTY. (Government Code 50079)

THE BOARD SHALL CONSULT WITH LEGAL COUNSEL TO ENSURE COMPLIANCE WITH ALL REQUIREMENTS OF LAW, INCLUDING ITS DETERMINATION OF THE APPROPRIATE AMOUNT OF THE PROPOSED PARCEL TAX AND WHETHER EXEMPTIONS FROM THE TAX WILL BE GRANTED.

ANY PARCEL TAX TO BE PROPOSED FOR VOTER APPROVAL SHALL PROVIDE FOR ACCOUNTABILITY MEASURES, INCLUDING, BUT NOT LIMITED TO, A STATEMENT INDICATING THE SPECIFIC PURPOSES OF THE SPECIAL TAX AND THAT THE PROCEEDS OF THE TAX SHALL BE USED ONLY FOR THE SPECIFIC PURPOSES IDENTIFIED, CREATION OF A SEPARATE ACCOUNT INTO WHICH THE PROCEEDS SHALL BE DEPOSITED, AND ANNUAL REPORTING PURSUANT TO GOVERNMENT CODE 50075.3. (Government Code 50075.1)

PARCEL TAXES (CONT.)

NO DISTRICT FUNDS, SERVICES, SUPPLIES, OR EQUIPMENT SHALL BE USED TO SUPPORT OR DEFEAT A PARCEL TAX BALLOT MEASURE. THE SUPERINTENDENT OR DESIGNEE MAY USE DISTRICT RESOURCES TO PROVIDE STUDENTS, PARENTS/GUARDIANS, AND COMMUNITY MEMBERS WITH FAIR AND IMPARTIAL INFORMATION RELATED TO A PARCEL TAX BALLOT MEASURE, INCLUDING INFORMATION ABOUT THE IMPACT OF THE PARCEL TAX ON THE DISTRICT. (Education Code 7054)

(cf. 1160 - Political Processes)

(cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)

UPON APPROVAL OF THE TAX BY TWO-THIRDS OF THE VOTES, THE DISTRICT MAY LEVY THE TAX OR CONTRACT WITH THE COUNTY TO COLLECT THE TAX ON THE DISTRICT'S BEHALF. (Government Code 50077)

EXEMPTIONS

THE BOARD MAY GRANT AN EXEMPTION FROM THE PARCEL TAX FOR ANY OR ALL OF THE FOLLOWING: (Government Code 50079)

1. PERSONS WHO ARE 65 YEARS OF AGE OR OLDER
2. PERSONS RECEIVING SUPPLEMENTAL SECURITY INCOME FOR A DISABILITY, REGARDLESS OF AGE
3. PERSONS RECEIVING SOCIAL SECURITY DISABILITY INSURANCE BENEFITS, REGARDLESS OF AGE, WHOSE YEARLY INCOME DOES NOT EXCEED 250 PERCENT OF THE 2012 FEDERAL POVERTY GUIDELINE ISSUED BY THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES

ANY EXEMPTION GRANTED BY THE BOARD SHALL REMAIN IN EFFECT UNTIL THE TAXPAYER BECOMES INELIGIBLE. IF THE TAXPAYER BECOMES INELIGIBLE FOR THE EXEMPTION FOR ANY REASON, A NEW EXEMPTION MAY BE GRANTED IN THE SAME MANNER. (Government Code 50079)

IF THE DISTRICT PROVIDES FOR AN EXEMPTION FROM THE PARCEL TAX AND CONTRACTS OR ENTERS INTO AN AGREEMENT WITH THE COUNTY TO COLLECT SUCH TAX, THE DISTRICT SHALL ANNUALLY PROVIDE TO THE TAX COLLECTOR A PHONE NUMBER WHERE REQUESTS FOR EXEMPTION INFORMATION MAY BE DIRECTED AND THE LINK, IF AVAILABLE, TO THE LOCATION ON THE DISTRICT'S WEBSITE THAT CONTAINS EXEMPTION INFORMATION AND THE APPLICATION FOR EXEMPTION. (Government Code 50079)

PARCEL TAXES (CONT.)

Legal Reference:

EDUCATION CODE

7054 Prohibition against use of district property for campaigning; informational only

ELECTIONS CODE

324 General election, definition

328 Local election, definition

341 Primary election, definition

348 Regular election, definition

356 Special election, definition

357 Statewide election, definition

1302 Local election to select governing board members

15372 Elections official certificate statement of election results

GOVERNMENT CODE

50075-50077.5 Voter-approved special taxes

50079 Qualified special taxes of school district

53724 Board resolution for special tax

54952 Definition of legislative body, Brown Act

REVENUE AND TAXATION CODE

2611.6 County tax bill special tax information

CALIFORNIA CONSTITUTION

Article 13A Taxation

COURT DECISIONS

Borikas v. Alameda Unified School District (2013) 214 Cal.App.4th 135

Management Resources:

CALIFORNIA SCHOOL BOARDS ASSOCIATION PUBLICATIONS

The Impact of Pension Cost Increases on California Schools, January 2018

Behind the Numbers: The Cold, Hard Facts of California Public School Funding, January 2018

California Education Funding: Students Deserve Better, Fact Sheet, August 2017

California's Challenge: Adequately Funding Education in the 21st Century, December 2015

Legal Guidelines: Use of Public Resources for Ballot Measures and Candidates, Fact Sheet, February 2011

WEBSITES

California School Boards Association: www.csba.org

U.S. Department of Health and Human Services: www.hhs.gov

Chino Valley Unified School District

POLICY ADOPTED:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Richard Rideout, Assistant Superintendent, Human Resources
Frank Arce, Director, Human Resources
Isabel Brenes, Director, Human Resources

SUBJECT: CERTIFICATED/CLASSIFIED PERSONNEL ITEMS

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BACKGROUND

Board approval of personnel transactions is required by Board Bylaw 9324 Bylaws of the Board - Minutes and Recordings and Education Code 35163. Included are new hires based on need, which includes replacements, growth, and/or class size reduction.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the certificated/classified personnel items.

FISCAL IMPACT

All personnel assignments are within the approved staffing ratio for the appropriate school year budget.

NE:RR:FA:IB:mcm

CERTIFICATED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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CERTIFICATED PERSONNEL FOR THE 2019/2020 SCHOOL YEAR**RETIREMENT**

ENSMAN, Kirt (31 years of service)	Intervention Teacher	Dickey ES	05/30/2020
SMART, Gregory (14 years of service)	Secondary Teacher	Buena Vista HS	05/30/2020

APPOINTMENT - EXTRA DUTY

DIAZ, Araceli (NBM)	Band (B)	Chino HS	05/08/2020
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APPOINTMENT - EXTRA DUTY - ACTIVITIES

WAGNER, Sarah	AVID Coordinator	Woodcrest JHS	08/12/2019
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TOTAL:	\$2,363.00
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APPOINTMENT – SUMMER SCHOOL ADMINISTRATORS

DURHAM, Patricia	Principal	Dickson ES	06/02/2020
FISHER-HINSHAW, Debra	Principal	Ayala HS	06/05/2020
JONES, Douglas	Principal	Buena Vista HS	06/05/2020
SHULER, Kyle	Principal	Buena Vista HS	06/24/2020
FRANKLIN, Daniel	Principal	Chino HS	06/05/2020
NORMAN, Jasmine	Principal	Chino HS	06/24/2020
MOORE, Richard	Principal	Chino Hills HS	06/05/2020
ECKERSALL, Michele	Principal	Don Lugo HS	06/24/2020
HOLBROOK, Jessica	Principal	Don Lugo HS	06/05/2020

APPOINTMENT – SUMMER SCHOOL TEACHERS

CAMPBELL, Amy Michele	World History	Ayala HS	06/05/2020
CEDERGREN, Andrew	English 11CP	Ayala HS	06/05/2020
DANG, Thom Thanh	Integrated Math 1	Ayala HS	06/05/2020
LENTZ, Kevin	Health	Ayala HS	06/05/2020
LEUNG, Samuel Chung-Fai	Chemistry	Ayala HS	06/05/2020
LEVARIO, Jennifer Ashley	Integrated Math 3	Ayala HS	06/05/2020
MCGUIRE, Bradley	Physical Education	Ayala HS	06/05/2020
PHUNG, Thanh Truyen Quoc	Integrated Math 2	Ayala HS	06/05/2020
SAIZ, Manuel	Physical Education	Ayala HS	06/05/2020
SCHULD, Jeffery	English 9CP	Ayala HS	06/05/2020

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
<u>APPOINTMENT – SUMMER SCHOOL TEACHERS</u> (cont.)			
SWANBERG, John	US History	Ayala HS	06/05/2020
VAN SHAIK, Kathleen	English 10CP	Ayala HS	06/05/2020
VOGT, Christopher	Earth Science	Ayala HS	06/05/2020
BEARD, Daura	English	Buena Vista HS	06/05/2020
NEWCOMB, James	Social Science	Buena Vista HS	06/05/2020
SALINAS-ARAUJO, Laura	English	Buena Vista HS	06/05/2020
VERGARA, Sandra	Math	Buena Vista HS	06/05/2020
WALWORTH, Floyd	Social Science	Buena Vista HS	06/05/2020
CHENG, Dorothy	Integrated Math 1	Chino HS	06/05/2020
DUNGCA, Marilou	Integrated Math 2	Chino HS	06/05/2020
GIBBONS, Maribeth	Integrated Math 2	Chino HS	06/05/2020
GONZALEZ, Robert	Integrated Math 1	Chino HS	06/05/2020
KILLINGER, Gregory	Physical Education	Chino HS	06/05/2020
LARNED, Kelly	Biology/Bio Living Earth	Chino HS	06/05/2020
LAROSA, Joseph	Physical Education	Chino HS	06/05/2020
LERMA, Breanne	English 9CP	Chino HS	06/05/2020
MCFARLAND, Andrea	English 11CP	Chino HS	06/05/2020
REID, Rhonda	Health	Chino HS	06/05/2020
SOLIS-MILLER, Sarah	Integrated Math 1	Chino HS	06/05/2020
STARICKA, Damian	Earth Science	Chino HS	06/05/2020
TERRY, Mykeal	World History	Chino HS	06/05/2020
TO, Viet	Integrated Math 3	Chino HS	06/05/2020
WOODS, Gordon	US History	Chino HS	06/05/2020
BERRUECOS, George	Physical Education	Chino Hills HS	06/05/2020
CONAWAY, Charlie	Integrated Math 1	Chino Hills HS	06/05/2020
FORD, Walter	US History	Chino Hills HS	06/05/2020
GIBO, Paige	Health	Chino Hills HS	06/05/2020
MAKOROW, Steven	English 9CP	Chino Hills HS	06/05/2020
MILLER, Angelin	Art Fundamentals	Chino Hills HS	06/05/2020
MOORE, Aubrey	Integrated Math 1	Chino Hills HS	06/05/2020
NIEBLAS, Michael	English 11CP	Chino Hills HS	06/05/2020
NOVEK, Frank	Biology/Bio. Living Earth	Chino Hills HS	06/05/2020
SABBARA, Samer	World History	Chino Hills HS	06/05/2020
STEVENS, Christopher	Physical Education	Chino Hills HS	06/05/2020
STOW, Paula	Chemistry	Chino Hills HS	06/05/2020
SUH, David	Integrated Math 2	Chino Hills HS	06/05/2020
POPOCA, Victor	Integrated Math 2	Chino Hills HS	06/05/2020
VIRAMONTES-DORADO, Fernando	Integrated Math 3	Chino Hills HS	06/05/2020
VIVANCO, Lora	English 10CP	Chino Hills HS	06/05/2020
YOON, Paul	Earth Science	Chino Hills HS	06/05/2020
ANDINO-GONZALEZ, Maritza	Earth Science	Don Lugo HS	06/05/2020

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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APPOINTMENT – SUMMER SCHOOL TEACHERS (cont.)

DEMING, Annette	English 11CP	Don Lugo HS	06/05/2020
MONTANEZ, Antonio	English 9CP	Don Lugo HS	06/05/2020
NELSON, Lindsey	Health	Don Lugo HS	06/05/2020
PALMER, Robert	World History	Don Lugo HS	06/05/2020
QUEZADA, Adriana	Integrated Math 1	Don Lugo HS	06/05/2020
ROBLES, Daniel	Physical Education	Don Lugo HS	06/05/2020
THIGPEN, William	English 10CP	Don Lugo HS	06/05/2020
URENA, Luis	US History	Don Lugo HS	06/05/2020
WEINSTEIN, Danielle	Biology/Bio. Living Earth	Don Lugo HS	06/05/2020
YURK, Timothy	Integrated Math 1	Don Lugo HS	06/05/2020

**HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE
AND APPROPRIATE CREDENTIAL FOR THE 2020/2021 SCHOOL YEAR**

BOWMAN, Drusilla	Speech Language Pathologist	Special Education	08/04/2020
TIERNEY, Brooke	Speech Language Pathologist	Special Education	08/04/2020

CLASSIFIED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED SALARY SCHEDULE**APPOINTMENT**

HENSLEY, Jackie	Nutrition Services Assistant I (NS)	Liberty ES	05/08/2020
GUPTA, Kriti	Nutrition Services Assistant I (NS)	Cal Aero K-8	05/08/2020
SHEPHERD, Jeanette	Nutrition Services Assistant II (NS)	Ayala HS	05/08/2020

RESIGNATION

BRIEVA, Alan	Playground Supervisor (GF)	Country Springs ES	05/08/2020
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APPOINTMENT - SUMMER FEEDING PROGRAM

GULLOTTI, Vicki	Nutrition Services Manager II (NS)	Townsend JHS	06/01/2020
LIZZARAGO, Krystel	Nutrition Services Assistant I (NS)	Don Lugo HS	06/01/2020
RIOS, Martha	Nutrition Services Assistant I (NS)	Don Lugo HS	06/01/2020

APPOINTMENT - SUPPLEMENTAL INSTRUCTION - SUMMER SCHOOL

HERNANDEZ-REYES, Antoinette	High School Receptionist (SS)	Dickson ES	06/02/2020
MURRIETTA, Pamela	School Secretary I (SS)	Dickson ES	06/02/2020
AMOS, Catherine	School Secretary I (SS)	Ayala HS	06/05/2020
PIMENTEL, Zaine	High School Receptionist (SS)	Ayala HS	06/05/2020
LEZAMA, Alexandra	School Secretary I (SS)	Buena Vista HS	06/05/2020
GRIJALVA, Jonathan	Security Person (SS)	Chino HS	06/08/2020
LOPEZ, Iryna	High School Receptionist (SS)	Chino HS	06/05/2020
RIVERA, Alicia	School Secretary I (SS)	Chino HS	06/05/2020
CHAVEZ, Linda	High School Receptionist (SS)	Chino Hills HS	06/05/2020
DAVIS, Donald	Security Person (SS)	Chino Hills HS	06/08/2020
SIMS, Mariah	School Secretary I (SS)	Chino Hills HS	06/05/2020
ARECHIGA, Norma	High School Receptionist (SS)	Don Lugo HS	06/05/2020
GALAZ, Elvira	School Secretary I (SS)	Don Lugo HS	06/05/2020

(504)	= Federal Law for Individuals with Handicaps
(ACE)	= Ace Driving School
(ABG)	= Adult Education Block Grant
(ASB)	= Associated Student Body
(ASF)	= Adult School Funded
(ATE)	= Alternative to Expulsion
(B)	= Booster Club
(BTSA)	= Beginning Teacher Support & Assessment
(C)	= Categorically Funded
(CAHSEE)	= California High School Exit Exam
(CC)	= Children's Center (Marshall)
(CDF)	= Child Development Fund
(CSR)	= Class Size Reduction
(CVLA)	= Chino Valley Learning Academy
(CWY)	= Cal Works Youth
(E-rate)	= Discount Reimbursements for Telecom.
(G)	= Grant Funded
(GF)	= General Fund
(HBE)	= Home Base Education
(MM)	= Measure M – Fund 21
(MAA)	= Medi-Cal Administrative Activities
(MH)	= Mental Health – Special Ed.
(NBM)	= Non-Bargaining Member
(ND)	= Neglected and Delinquent
(NS)	= Nutrition Services Budget
(OPPR)	= Opportunity Program
(PFA)	= Parent Faculty Association
(R)	= Restricted
(ROP)	= Regional Occupation Program
(SAT)	= Saturday School
(SB813)	= Medi-Cal Admin. Activities Entity Fund
(SELPA)	= Special Education Local Plan Area
(SOAR)	= Students on a Rise
(SPEC)	= Spectrum Schools
(SS)	= Summer School
(SWAS)	= School within a School
(VA)	= Virtual Academy
(WIA)	= Workforce Investment Act

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Richard Rideout, Assistant Superintendent, Human Resources
Whitney Fields, Director, Risk Management and Human Resources

SUBJECT: REJECTION OF CLAIMS

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BACKGROUND

Claim 20-04-04 was submitted on April 9, 2020, by Biju B. Thomas on behalf of his son, a student at Ayala HS. Claimant alleges he was wrongfully accused of being under the influence and was transported to the hospital by ambulance. Claimant seeks a settlement demand for reimbursement of medical expenses in the amount of \$2,617.51.

Claim 20-04-05 was submitted on April 15, 2020, by Luis Tobar on behalf of his son, a student at Don Lugo HS. Claimant alleges injury to his knee after another student accidentally ran into him while playing basketball during P.E. Claimant seeks a settlement demand for reimbursement of medical expenses in the amount of \$621.60.

Claim 20-04-06 was submitted on April 16, 2020, by Ayodele Coker a certificated employee at Eagle Canyon ES. Claimant alleges loss of property due to a school site break-in during where her classroom was vandalized, and personal items were stolen. Claimant seeks a settlement demand for reimbursement of loss of property in the amount of \$888.00.

The Board is requested to reject claims against the District to allow insurance carriers to investigate the claims and make recommendations regarding the dispositions.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education reject the claims and refer them to the District's insurance adjuster.

FISCAL IMPACT

Unknown at present.

NE:RR:WF:lag

Chino Valley Unified School District

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: May 7, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

SUBJECT: **SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS
WILLIAMS FINDINGS DECILE 1-3 SCHOOLS THIRD QUARTERLY
REPORT 2019/2020**

=====

BACKGROUND

California Education Code 1240 requires that the San Bernardino County Superintendent of Schools visit all decile 1-3 schools (Williams monitored schools currently based on the 2012 Academic Performance Index and all Quality Education Investment Act schools) identified in the county and report the results of findings on a quarterly basis to ensure compliance with the Williams Legislation. The San Bernardino County Superintendent of Schools office is required to file quarterly reports on schools' progress in rectifying any findings.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Third Quarterly Report 2019/2020.

FISCAL IMPACT

None.

NE:LF:rtr

April 15, 2020

Dr. Norm Enfield, Superintendent
Chino Valley Unified School District
5130 Riverside Drive
Chino, CA 91710-4130

Dear Dr. Enfield:

California Education Code section 1240 requires that I annually visit all deciles 1-3 schools (*Williams*-monitored schools currently based on the 2012 Academic Performance Index [API]) identified in our county and report to you the results of my findings on a quarterly basis (October, January, April, and July). This report serves as your district's ***third quarterly report*** for the 2019/20 fiscal year.

Education Code section 1240 (c)(2)(G) also requires that the results of the visits and/or reviews be reported to the governing board of each school district at a regularly scheduled meeting held in accordance with public notification requirements. ***Please be sure to include this report as an agenda item for your next regularly scheduled Board meeting.***

In summary, there are no findings to report in the following areas:

1. Instructional Materials

The instructional materials sufficiency reviews were conducted during the first quarter of the 2019/20 fiscal year as part of the *Williams* site visitations and the findings were reported in the first quarterly reports generated in October 2019.

2. School Accountability Report Cards (SARC)

The SARC reviews were conducted during the second quarter of the 2019/20 fiscal year and the findings were reported in the second quarterly report generated in January 2020.

3. School Facilities

The facilities inspections were conducted during the first quarter of the 2019/20 fiscal year as part of the *Williams* site visitations and the findings were reported in the first quarterly reports generated in October 2019.

4. Teacher Assignments

The annual assignment monitoring and review process for the 2019/20 fiscal year began November 1, 2019, and concludes by report to the California Commission on Teacher Credentialing on June 30, 2020. The final teacher assignment information will be provided in the fourth quarterly report.

On behalf of the SBCSS *Williams* team, it has been a pleasure to work in partnership with you and the staff of the Chino Valley Unified School District.

Sincerely,

A handwritten signature in black ink, reading "Ted Alejandre". The signature is fluid and cursive, with the first name "Ted" and last name "Alejandre" clearly distinguishable.

Ted Alejandre
County Superintendent

cc: Mr. Joe Schaffer, Board President
Mrs. Lea Fellows, *Williams* Liaison
Ms. Regan Rico, SARC Contact
Mr. Richard De Nava, SBCSS Assistant Superintendent, Business Services
Ms. Barbara Alejandre, SBCSS Chief Intergovernmental Relations Officer
Ms. Cheryln Varela, SBCSS Credentials Manager